



West Monkton Parish Council

ADOPTED

Minutes of the meeting of the Parish Council held on Tuesday 9th July 2019 at 7.00pm in the BACH (Brittons Ash Community Hall), Bathpool.

Present: Cllrs Besley, Cavill, Ellis, Kelly, Hall, Haskins, Hope and Tully.

In attendance: Mrs A Shepherd, Clerk, Mrs T Cavill, Assistant Clerk, Ms J Pearson, Clerk to Cheddon Fitzpaine Parish Council, Cllr Denise Webber, Cheddon Fitzpaine Parish Council, Mr K Perry, Flood Warden, Mr K. Tutill, NP Delivery Group Chairman, Cllr David Fothergill, County Councillor, Cllr Andrew Pritchard, District Councillor Paul Elliston, Bathpool Pioneer and approximately 5 members of the public.

100/19 To receive any apologies (with reasons), introductions with responsibilities

Apologies were received from Cllr Gage.

101/19 Declarations of Interest, Dispensation Requests, amendments to the Register of Disclosable Pecuniary Interest

- a) Declarations of Interest: No change.
- b) Dispensation Requests: None
- c) Amendments to the Register of Disclosable Pecuniary Interest: none had been notified to the Clerk.

102/19 To adopt the minutes of the last meetings of the Council held on 11th June 2019 and 24th June 2019

The minutes from both meetings, having been previously circulated, were taken as read. It was resolved to adopt the Parish Council minutes of the meetings on 11th June and 24th June 2019, proposed by Cllr Tully, seconded by Cllr Hall, and all agreed by show of hands.

103/19 To note Clerk's report and Assistant Clerk's report

Clerk's report:

Actions from last meeting

- MH1 issues raised with Kate Payne at Persimmon, reply received showing progress on some of the issues. Meeting requested with Robert Hart, Director in Charge at Persimmon South West.
- Action log developed
- Verge grass cutting – liaised with SW+T / Depot regarding position in relation to fulfilling contract. Confirmation that depot can fulfil contract not received by 21st June deadline. Meeting requested.

BACH:

- School hall bookings now being managed.
- Requested school gate padlock combination, received and shared with the BACH Committee.
- Quotes for the expenditure of the remaining S106 funds for dropped kerb in car park and cosy chairs for lobby gathered for consideration at the next meeting.
- Next meeting Thursday 18th July 2019

Allotments

- All allotments in use.
- Letter sent to allotment holder of overgrown allotment

Other events attended during June:

- 4th June – Planning Committee meeting

- 13th June – Parish Surgery
- 14th June – SLCC Branch Meeting
- 18th June – MH2 meeting with CSM PC
- 24th June – Extraordinary PC meeting

Assistant Clerk's Report:

- Attended: Parish Surgery 13th June, CF PC also 13th June; SLCC branch meeting Yeovil, 14th June, speakers on charging points for vehicles and CCLA banking/investments; Annual reception 40 Commando 20th June.
- Received confirmation from R W Gale that they anticipate doing the works in the school holidays, week commencing 12th August (cycle path Dyers lane, pavement Croft garage to Sylvan Way, install posts for fingers at Sidbrook and Church Hill, various repair works to road edges).
- Completed signing of License for Bus Shelters at Monkton Elm and liaised with Bus Shelters Ltd to ensure their compliance as contractors with SCC. Work commences 15th July.
- Confirmation from Beau-Tar that they will start work on Dyers Brook 6th August.
- No Liaison meeting with A. Penna at his request for WM Liaison meetings to progress on a month by month basis as his role evolves:
- Hire of Portaloo at Maidenbrook CP will be paid for by CF PC for the next three months BPTH advised to send invoice to CF PC at Clerks address.

104/19 SCC report from Cllr D Fothergill

SCC Finance Update: Somerset County Council recently reported a substantially improved financial position in its end of year financial report. A combination of extra one-off funding, technical adjustments and savings mean the council has been able to increase its levels of general reserves by £4.2m to what is considered a prudent level for an authority this size – just over £16m. The Council's Revenue Budget Outturn Report for 2018/19, describes the Council's financial outlook as being "more positive than it has been for a number of years" with a 1.85% underspend (£5.9m) on its net budget of £318m. But it also highlights the "significant level of uncertainty" due to a reliance on one-off grants, increasing demand and the unknown outcomes from the ongoing Government reviews of funding for local government. Some £58m of next year's £328m net budget for next financial year can be described as 'uncertain' or 'one-off' including over £30m of funding for adult social care. Dementia Support Group Grants: Adult social care is adding more and more to the community offer which is successfully helping people to get the support they want and need quicker and within their own communities. This year SCC have awarded over £200,000 in grants to help form local dementia groups offering respite services and support – the onus is on local and accessible provision and the authority would welcome further applications.

Talking Cafes: SCC are continuing to build on the success of the Talking Cafes and Carers services which have brought support to people in all kinds of different venues and in many different ways. There are now 14 regular Talking Cafes across Somerset and in the last 18 months they have helped 2,737 people. The newest café has opened up this month at Musgrove Park Hospital, helping those who need advice and support when in hospital. Further information on Talking Cafes and Carers Services can be found at <https://somersestrcc.org.uk/our-work/supporting-individuals/somerset-village-agents-project/>

BBC Concert Orchestra in Somerset: More than 1,000 Somerset pupils experienced the sound of a live orchestra when the BBC Concert Orchestra have to concerts organised jointly with the Octagon Theatre, Yeovil and Sound Foundation Somerset (SFS) – the Music Education Hub for Somerset which is supported by the County Council. They were the centrepiece of the BBC's Ten Pieces project that aims to open-up the world of classical music to children by using 10 pieces of music as a spring-board for creativity. The hundreds of children who attended thoroughly enjoyed it and were totally absorbed in what was going on.

Major Road Scheme Completed: The Yeovil Western Corridor scheme has been completed on-time and on-budget. The multi-million pound package of improvements to increase the capacity of several junctions aims to reduce congestion, accommodate projected increases in traffic and unlock more than 1500 homes and 20 hectares of employment land nearby. The scheme also includes several pedestrian crossings and upgraded links for pedestrians and cyclists.

Public Health Recognition: The SCC Public Health Team recently landed the prestigious Sarah Steward Brown Award from the Faculty of Public Health in recognition for the team's work promoting the emotional health and wellbeing of children and young people.

Historic Signpost Award: Exmoor's Historic Signpost's group of over 100 volunteers recently received the West Somerset Environment Volunteer Award 2019 in recognition of their efforts to preserve this iconic feature of Somerset's rural landscape. Exmoor's Historic Signpost Project is supported by SCC as part of the wider Somerset Fingerpost Restoration Project, which aims to restore and renovate fingerposts across the county.

Foster Carers: SCC recently launched a new scheme to encourage friends, family and communities to consider fostering? For anyone submitting a recommendation that leads to approval of new Foster Parents they will receive a payment of £150 as a 'thank you' for the introduction. In addition, SCC will put £100 into a fund the can pay or subsidise activities for children. To find out more contact the Fostering Team on 0800 5879900.

Mental Health Training: Mental Health First Aid (MHFA) is a two day introductory course, aimed at people who want to feel more confident, competent and comfortable in dealing with mental health problems. The next course is running on Friday 9th and 16th August 2019. Anyone wishing to apply for a place should contact PublicHealthTraining@somerset.gov.uk by Monday 15th July 2019.

Special Educational Needs: A free day of fun activities for children and young people with Special Educational Needs and/or a Disability (SEND) and their families take place at Brookside Academy, Street on 6th July, organised by SCC's Short Break team. For more information call 01823 358117.

Reduction in Printing: SCC took the initiative last year to try to reduce the amount of printing that the Council does. This has resulted in 3 million less printed sheets, equivalent to 38 trees!

105/19 SW+T Council reports from Cllr Pritchard, Cllr Tully and Cllr Cavill

Cllr Pritchard reported that the review of the Local Plan had commenced and consultation events are taking place. Briefings have been taking place about the Garden Town status and how it can influence planning applications including better standards and environmental considerations.

Cllr Tully reported that SW+T Council are reviewing the plans for Coal Orchard and the Seagull problems in the area. Cllr Tully also drew attention to the current Devon and Somerset Fire and Rescue consultation. Assistant Clerk confirmed that a Parish Council response to the consultation will be considered at the Planning Committee meeting on 6th August.

Cllr Cavill added that a Local Plan Review Issues and Options consultation event is scheduled to take place at Taunton Library on 30th July 2019. Cllr Cavill reported that the Council is going through the process of reviewing all Council projects and the projects are therefore going back through Committees, this includes the Country Park project. This step is being taken to ensure that all new Councillors are briefed and informed about projects. The review of projects may result in a delay in them getting underway.

106/19 Country Park

Cllr Hall provided an update in relation to the Country Park and displayed final plans for the Country Park provided by Reed and Holland. Cllr Hall talked through the main points included in the plans.

The plans will be used to form the outline planning application.

It was resolved to approve the final plans for the Country Park, proposed by Cllr Kelly, seconded by Cllr Hope, and agreed by show of hands. Cllr Tully abstained from taking part in this vote as a member of the Somerset West and Taunton Council Planning Committee.

Cllr Hall confirmed that a logo competition will launch in September, local schools will be invited to take part in the competition.

A local fundraiser working for Engage has been identified for the Country Park. It was resolved to adopt the services of the fundraiser, proposed by Cllr Besley, seconded by Cllr Ellis and all agreed by show of hands.

Cllr Hall also outlined the enquiries that had take place regarding purchasing a ride-on lawnmower, demonstrations of lawnmowers have taken place at the Country Park. The intention is for the lawnmower to have road use equipment installed to enable it to be driven on the road and used around the parish. Quotes for the lawnmower will be considered under item 13 Finance.

The meeting was adjourned.

Public Question Time *By agreement with the Chairman, the questions raised were answered in the body of PQT, where possible. No decisions*

A member of the public made representations to the Parish Council about the proposed 5G rollout. The member of the public was given advice by the Parish Council about making representations to SW+T Council and SCC.

NFA

A member of the public raised concerns regarding parking on Mead Way close to the junction with A3259. The possibility of adding yellow lines to the junction was discussed. Clerk to email Cllr Fothergill formally requesting yellow lines from the junction for 30 metres.

Clerk

A member of the public raised concerns about the increased volume of traffic through Monkton Heathfield and requested an update on the Western Relief Road.

NFA

A number of issues were raised about areas in MH1 including:

- Four fence poles down on ERR
- Weeds / condition of the Langaller roundabout
- Ragwort
- Weeds on road edges
- Broken trees

Clerk to add these issues to the list of issues to discuss with Persimmon at the meeting scheduled on Friday 12th July at 2pm.

Clerk

Cllr Besley requested an updated regarding the Western Relief Road. Cllr Fothergill confirmed that he had not received an indication of when work is expected to start again following discovery of the water main.

The meeting was resumed.

107/19 Planning

a) To consider recommendations from the WMPC Planning committee on applications received by 2nd July 2019, (listed on TDBC website); and to consider any others to date

Cllr Tully did not take part in the discussions regarding the planning applications received to avoid fettering his discretion.

48/19/0025: Replacement of lean-to structures at the north and east sides with construction of first floor to garage and outbuilding at Renfrew Cottage, Gotton Lane, Goosenford. Householder application therefore consider adverse impact on character of the building, street scene and/or surrounding area, and whether the proposals result in loss of amenity through overlooking, loss of light/outlook or other disturbance from the completed development.

Parish Council comment: The Parish Council supports the granting of permission and has the following comments to make on the application. Similar materials should be used. For example, stone should be used to enlarge the existing stone wall. The wall should also be pointed in a similar style.

48/19/0028: Erection of a single storey extension and a detached garage block/storage/hobby room with change of use of land to domestic curtilage at Oaklands, Goosenford, Cheddon Fitzpaine (resubmission of 48/18/0062).

Parish Council comment: The Parish Council supports the granting of permission and has the following comments to make on the application. The garage/hobby room has to be ancillary to the existing property. There should be appropriate planting of trees as the new garage building will be visible from the highway.

48/19/0029: Erection of a single storey extension to the side of East Lea, 93 Greenway, Monkton Heathfield.

Householder application therefore consider adverse impact on character of the building, street scene and/or surrounding area, and whether the proposals result in loss of amenity through overlooking, loss of light/outlook or other disturbance from the completed development.

Cllr Ellis declared a prejudicial interest.

Parish Council comment: The Parish Council supports the granting of permission.

48/19/0030/T: Application to carry out management works to one Lucombe Oak included in Taunton Deane Borough (West Monkton no.1) Tree Preservation Order 1998 at Marlows, West Monkton (TD775).
Parish Council comment: The Parish Council supports the granting of permission.

48/19/0031: Replacement of conservatory with the erection of a single storey extension to the rear of 9 Farriers Green, Monkton Heathfield.
Householder application therefore consider adverse impact on character of the building, street scene and/or surrounding area, and whether the proposals result in loss of amenity through overlooking, loss of light/outlook or other disturbance from the completed development.
Parish Council comment: The Parish Council supports the granting of permission.

48/19/0035: Erection of single storey rear extension to garage and conversion of loft with dormer window to side elevation at 29 Mead Way, Monkton Heathfield.
Parish Council comment: The Parish Council objects to the granting of permission and has the following comments to make. The proposed dormer window is not in keeping with the existing street scene. The Chimney needs to be extended to ridge height as the chimney's proximity to the velux window is too close in the current proposal. If permission was granted for the proposal it would set a precedent for future similar applications

48/19/0034: Erection of single storey rear extension at 32 Beacon Close, Bathpool.
Parish Council comment: The Parish Council has no comments to make on the proposal

48/19/0036 + 37/LB: Erection of stable block at Glebe Court, Church Hill, West Monkton
It was agreed that a site visit should take place to enable better consideration of this application. Assistant Clerk to co-ordinate site visit upon receipt of the plans from Somerset West and Taunton Council.

b) To note Planning decisions made are available on SW&T Council website filed under the application number
Noted.

108/19 MH Development

a) Dyers pond project (a CIL project): working group Cllrs Haskins, Gage, Cavill, Tully, and Ellis: update.
Chair confirmed that a start-up meeting had been requested with Beau Tar to understand work programme for the project and any impact on neighbouring properties.

b) MH1: working group Cllrs Hope, Hall, Kelly and Cavill: update.

Clerk confirmed that the phased plans for MH1 have been received from Persimmon. The S106 commuted sum confirmation has been chased with Andrew Penna, SW+T Council. SALC and SLCC advice has confirmed that the General Power of Competence can be used to collect management fees but further legal advice required. Confirmation is also still awaited from Paul Fitzgerald, SW+T Council to confirm if the Council can collect the management fees on behalf of the Parish Council.
A meeting of the working group will take place during week commencing 22nd July to consider the phased plans provided by Persimmon

c) MH2:

It was noted that the plans for MH2 were awaited from SW+T Council for further consultation. It is understood that the plans are being developed further by SW+T Council and Thrive with input from Persimmon. Cllrs Cavill and Tully confirmed that they would continue to chase an update in relation to the plans.
Chair reported that a meeting had taken place with Creech St Michael Parish Council on 18th June where the proposed Joint Panel was discussed further. Notes from that meeting were circulated in advance of this meeting along with proposed Terms of Reference for the Joint Panel.
District and Parish Councillor membership on the Joint Panel now needs to be confirmed.
It was agreed that Cllr Cavill would stand as the District Councillor representative on the Panel.

It was agreed that Cllr Hall, Besley, Gage and Ellis would be the Parish Councillor representatives on the Panel. Due to limited time it was agreed to defer discussion of the Terms of Reference until the Planning Committee Meeting on 6th August.

109/19 Environmental

a) SCC Finger post restoration project: Progress update

Assistant Clerk confirmed that Lengthsman had replaced all the fingers apart from those requiring replacement posts to be installed. The diameter of the sleeves for the posts had been checked and the lengthsman has confirmed that they are fine.

b) CIL projects: Progress update

Cycle path which runs around the canal roundabout side (ERR) along the A38 and into Dyers Lane, Croft garage pavement to Sylvan Way and Road gully repairs. Clerk confirmed that the contractor had confirmed that work would commence with the croft garage pavement initiative on 12th August. The other projects would follow. Chair confirmed that he would visit the neighbouring property to advise of the work before commencement.

c) Parish signage: Progress update

Clerk reported that she had been corresponding with the Planning Officer at SW+T Council about the application. The Planning Officer had requested confirmation about whether the landowners permission had been obtained. This has been confirmed but the Planning Officer had confirmed that he had not displayed the site notices and therefore an extension had been requested to allow for the display of site notices and a 21-day representation period.

Quotes for the signs in cast iron and aluminium have been obtained, one further quote is awaited.

d) Bus shelters at Monkton Elm: Progress update

Assistant Clerk reported the contractors are set to commence works to install the bus shelters next week. The bench has been removed from the location. The cost to refurbish the bench would be in the region of £120.00. It was resolved to approve expenditure to refurbish the bench, proposed by Cllr Tully, seconded by Cllr Besly, and all agreed by show of hands.

e) Road verge cutting in 2019: Update and to resolve to end 2019 contract with SW+T Council Depot

Clerk confirmed that following correspondence with SW+T Council, SW+T Council has advised the Parish Council to obtain cutting services from another contractor during the Summer months. The Depot is expected to have capacity to cut grass in the Autumn and have requested a meeting then to discuss ongoing requirements. It was agreed that the Clerk would request Landscape Services SW to carry out a cut of the verges as soon as possible. The situation and requirements will be reviewed again at the next Parish Council meeting.

f) Access to Heathfield School Tennis Courts

Enquiries are continuing to ascertain who the Chair of the Governors is at Heathfield School so that contact can be made regarding this proposal. Further update to be provided at the next meeting.

110/19 Reports, including recent developments, matters to consider and decisions to be made:

a) WMPC Chairman – Cllr Haskins

Attended Annual reception 40 Commando on 20th June.

b) Bathpool Flood Warden – Mr Kevin Perry

River levels are low following the rain at beginning of June. A Flood Expo Seminar is taking place at the NEC on 11th and 12th September and a Somerset Prepared Community Resilience event is scheduled to take place on 24th October 2019.

c) NP Steering Group report - Mr Kelvin Tutill

Initial meetings have taken place to review the 4 sections of the NP. Those groups have sent comments to the Assistant Clerk with a view to development a draft. Assistant Clerk, Jo Pearson and Kelvin will meet over the next months to review proposed changes. A meeting will then be scheduled to take place

with Ann Rhodes to confirm the next steps required to make the proposed changes. The steps required should be clear by September. The existing Neighbourhood Plan continues to be in force during the NP review.

d) Councillors with roles of responsibility

Footpaths: Cllr Gage

Nothing to report.

BACH: Cllr Gage

Nothing to report.

Allotments: Cllr Haskins (Clerk)

Nothing to report.

Highways: Cllr Besley

Nothing to report.

Flooding: Cllrs Cavill and Hall

Nothing to report.

Safe Routes to School: Cllr Tully

Nothing to report.

Public Open Spaces, Recreation and Children's Play Areas: Cllrs Hope and Cavill

Cllr Hope reported that issues remain outstanding in relation to the open spaces in MH1. A meeting is scheduled to take place with Persimmon on Friday 12th September when the issues will be discussed.

Community Liaison/Transportation: Cllr Kelly

Nothing to report. PCSO Sam Bushen has maintained a good presence on the Community Facebook page which has been useful.

e) Communications Report

Clerk confirmed that regular updates and news items were added to the Parish Council website and Facebook page during the course of the month. All adverts have been received for the Welcome Packs, two payments are awaited, once received a final version of the Welcome Pack covers will be circulated before going to print.

f) GDPR

Nothing to report

Representatives on outside bodies/Response to Consultations

g) West Monkton Village Hall Management Committee; Cllr Tully to report

Bookings at the Village Hall are starting to increase.

h) The Spital Trust: Cllr Ellis to report (next meeting Sept 19)

Nothing to report. The gas main is being replaced.

i) Any other events at which WMPC was represented

No other events attended.

j) Consultations submitted

No consultations submitted. Three consultations to be considered at the Planning Committee Meeting on 6th August.

111/19 Assets

a) Asset register; to confirm up to date

Confirmed.

112/19 Finance

a) Quotes:

Country Park mower

Quotes considered from:

Hunt Forest group (ex vat) and Masons Kings. It was agreed to accept the quote provided from Hunt Forest Group.

Street Signage

It was agreed to defer consideration of the quotes for Street Signage until the next meeting as one further quote was awaited.

Purchase Order placed with Beau-Tar for Dyers Brook bridge on 24/6/2019:

£25,829.00 +vat £5165.80 = £30,995.00

b) To approve receipts and payments as listed below

Receipts and payments

Information relating to named, or otherwise identifiable, individuals is confidential and has been redacted in documents placed in the public domain

Receipts

Interest Lloyds	£2.67
Nationwide	£37.17

Payments

Bus shelter cleaning and litter picking

Mr A Pritchard, all his pay after tax => employee voluntary contribution to pension via Tailored auto-enrolment (£xx.xx to be paid by direct debit)) shown on bank statement

Tailored auto-enrolment pension contributions (£xx.xx to be paid by direct debit)) together - £xx.xx

Clerks salary (after tax) £xx.xx to be paid by bacs

Asst Clerk (after tax) £xx.xx to be paid by bacs

HMRC month 2 £314.45 follow to be paid by bacs

Homeworkers allowance Clerk £16.00 to be paid by bacs

Homeworkers allowance Assistant Clerk £16.00 to be paid by bacs

Lengthsmans services £to follow - to be paid by bacs

A Hall incidentals for CP June £127.10 to be paid by bacs (CP)

N P Cavill timber for CP fencing £51.96 to be paid by bacs (CIL)

Spital Trust annual payment for bus shelter and allotments £25.00 to be paid by bacs

Annual grants:

PCC Graveyard maintenance £1300.00

Village News £350.00

Dorset and Som Air Ambulance £400.00

Taunton and District CAB £250.00

St Margaret's Hospice £250.00

Love Musgrove £250.00

Village News extra copies £13.80

Keal's services grass cutting at CP (share with CF PC) £375.01 (CP)

CS Haskins rtn mileage to Cullompton + inspect parish roads £27.90 (CP)

Reed and Holland drgs for CP (share with CF PC) £4336.20 (CIL)

Page 8 of 9

Water2business (allotments Jan – June)

£24.90

Resolution to make payments as described above (invoices to be paid by bacs where noted)

Proposed by Cllr Besley, seconded by Cllr Hall and all agreed by show of hands.

Payments made since last meeting of WMPC

1. To note: Payments made using debit card

Viking stationary supplies £40.00 +vat 8.00 = £48.00

2. To note payments by bacs/transfer:

nil

3. To note payment by direct debit

Invoice 5943 Monthly payment of £12.00 + vat £2.40 = £14.40 to Tailored Auto Enrolment, servicing plan

Tailored auto enrolment direct debit: AP voluntary contribution £xx.xx + £xx.xx employer contribution for AS and xx.xx employee contribution for AS = total £xx.xx

Invoice SWS 104601 Monthly payment of £64.40 + vat £12.88 = £77.28 to Somerset Web Services

4. Cheque

SCC for legal services to produce license for Bus Shelters at Monkton Elm chq no. 2068, £230.00.

c) To note bank reconciliation and budget check, WMPC and BACH (green financial sheets).

WMPC Bank reconciliation

Bank reconciliation and budget check presented at the PC meeting by reference to the green financial sheet.

d) BACH finance

Clerk presented the BACH Finance Sheet, providing the position in relation to the BACH finances to the end of June.

113/19 Other matters for report only

Any items to be added to the agenda for the July meeting should be sent to the Clerk by Monday 5th August.

114/19 Dates of forthcoming meetings: all meetings commence at 7.00pm in the BACH committee room

Parish Council:

Second Tuesday in the month

2019: 13th August, 10th September, 8th October, 12th November, 10th December.

Planning Committee

First Tuesday in the month

2019: 6th August, 3rd September, 1st October, 5th November, 3rd December.

Parish Surgery

Second Thursday in the month at 8.30am – DROP-IN

Neighbourhood Plan Delivery Group

Country Park Tripartite Committee

Annual Parish Meeting 25th March 2020 at 7pm at the BACH

BACH Committee: 18th July 2019 at 7pm at the BACH

Budget and Precept working party will meet in November 2019.

There being no further business, the meeting closed at 10.10pm.

Signed Chairman.....

Date.....