



West Monkton Parish Council

**ADOPTED**

Minutes of the meeting of the Parish Council held on Tuesday 9<sup>th</sup> April 2019 at 7.00pm in the BACH (Brittons Ash Community Hall), Bathpool.

Present: Cllrs Besley, Cavill, Ellis, Gage, Hall, Haskins, Kelly, Thompson, Tully.

In attendance: Mrs A Shepherd, Clerk, Mrs P A Cavill, Assistant Clerk; Cllr D Fothergill SCC, 6 members of the public, Mr K Perry, Bathpool Flood Warden, Mr K Tutill, Chairman Neighbourhood Plan Delivery Group and Cllr J Wollacott, Cheddon Fitzpaine PC.

**042/19 Apologies**

a) Apologies were received from Ms J Pearson, Clerk to Cheddon Fitzpaine Parish Council (personal).

**043/19 To note**

a) Declarations of Interest: no change.

b) Dispensation Requests: none had been requested.

c) Amendments to the Register of Disclosable Pecuniary Interest: none had been notified to the Clerk.

**044/19 To adopt:**

**a) The minutes of the last meeting of the Council held on 12<sup>th</sup> February 2019**

The minutes, having been previously circulated, were taken as read.

**It was resolved** to adopt the minutes as a true record, proposed by Cllr Thompson, seconded Cllr Tully, all agreed by show of hands.

**045/19 To note Clerk's report and Assistant Clerk's report – no decisions**

**Assistant Clerk's Report:**

- Attended: Parish Surgery 14<sup>th</sup> March; CF PC 14<sup>th</sup> March; set up WM Annual Parish Meeting and attended APM Cheddon Fitzpaine.
- WM Liaison meeting with A Penna 2<sup>nd</sup> April, when master-planning for MH2 was discussed.
- Finalised Maintenance Schedule for Maidenbrook Country Park after consultation with two parishes Tripartite group – requirement for Tripartite Agreement. Sent in to TD – now with Legal team.
- Set up and attended meeting with S Perks, Persimmon ref WRR.
- Researching contractors for Dyers Brook Bridge, Road Gully repair, finger post holes. SALC enquiry made. Cllr Fothergill informed of proposal to combine all projects into one large job suitable for a design and build larger contractor.
- Correspondence with Nationwide to satisfy Common Reporting Standard requirement.
- Made contact with new PCSO, who will attend next Parish Surgery.
- Registered WMPC as a Tree Charter Branch

**Clerk's report**

BACH:

- Air conditioning installed in Committee Room – to be paid from remaining S106 money.
- Work underway to finalise accounts for 2018/19 for internal audit.
- Next BACH Committee meeting scheduled to take place on Thursday 25<sup>th</sup> April 2019.

Allotments:

- All allotments in use.

Other events attended / updates:

- 14<sup>th</sup> March – Parish Surgery.
- 15<sup>th</sup> March – Meeting with SCC Highways regarding Junction 25 M5 improvements.

- 26th March – Meeting to prepare for WRR meeting on 8th April with Simon Perks.
- 27th March – Handover meeting with Tricia in preparation for swap of roles.
- 27th March – Annual Parish Meeting.
- 2nd April – Preparing for External Audit Training – SALC – Somerton.
- 4th April – MH2 meeting with CSM PC.
- 8th April – WRR meeting with Simon Perks.

#### **046/19 Report from SCC Cllr D Fothergill**

Cllr Fothergill noted the following:

Parish Highway Projects: A response from SCC Highways in respect of the proposed parish highway projects will be received within 2 weeks.

Enhanced role for Public Health: SCC welcome nearly 200 public health nursing staff into the fold from 1<sup>st</sup> April, committing to continuing to give children the best start in life. Staff made up of Health Visitors, School Nurses, Assistant Practitioners and Admin Support officially transferred from Somerset Partnership NHS Foundation Trust to SCC's Public Health team. They will continue to work with local communities and families in different settings such as homes, children's centres, GP surgeries and Early Year settings.

High Speed Broadband: Connecting Devon and Somerset (CDS) broadband programme has announced that it is now offering vouchers through the national BDUK Better Broadband Scheme. All homes and businesses in the County with broadband speeds of less than two Megabits per second (2Mbps) and without a published delivery date for superfast broadband within the next 12 months, are now eligible to apply for an interim solution under the voucher scheme. Vouchers worth up to £350 would contribute towards the cost of equipment and installation of a 4G, Fixed Wireless or Satellite solution. Applications need to be made through registered suppliers on the approved supplier list.

Increased library facilities: Students from Bishop Fox's and The Castle School in Taunton recently participated in an inspirational session that showcased the latest in both Virtual and Augmented Reality Technology as part of the Somerset Digital Skills Talent Academy programme. They were among the first to try out new Virtual Reality headsets that are now available at libraries across Somerset.

South Somerset Special Needs School: Damian Hinds, the Secretary of State for Education has approved SCC to work with a sponsor organisation to deliver a new special 'free' school in South Somerset to provide much needed high-quality local places for children with Special Needs. This will mean that Children will no longer have to travel 'out of county' for their education which will be better for them and their families whilst significantly reducing transport costs.

Equalities: SCC has been working with its public sector partners in Somerset through the Somerset Equality Officers Group to agree a joint set of equality objectives for the County. These objectives are part of the Councils commitments under the Public Sector Equality Duty. This requires SCC to think proactively about improving the lives of those protected under the Equality Act 2010. These objectives have been based on existing data and consultation with community groups to better understand the priorities in Somerset.

County Wide Parking Review: The County-wide parking review is underway starting with Burnham on Sea, Highbridge and From. The review will then move to other towns in Somerset that experience on-going parking issues. The review includes parking restrictions e.g. parking on a Sunday as well as car parks.

Apprenticeship to Permanent: One of the challenges in Learning Disabilities is to get people into paid employment. SCC are very pleased therefore that EDF Hinkley Point C, who had taken six people on as apprentices, have now given them all full-time employment contracts. This is not only a great result for the individuals concerned but also a fine example of what can be achieved when working closely with major employers.

DofE Awards: Somerset has seen a 20% increase in young people taking part in the Duke of Edinburgh awards in the last year. In 2018/19 more than 2,600 from over 60 schools and youth organisations took part in either the Bronze, Silver or Gold level awards which are not only shown to boost self-esteem but develop valuable leadership skills and impress employers. The SCC team provides support, advice and training for organisations who support young people with their award and also raise funds to provide bursaries for training and for vulnerable young people to take part in DofE.

In-House Bus Fleet: SCC currently operates an in-house fleet of 68 minibuses operating from seven sites around Somerset (Bridgwater, Frome, Glastonbury, Minehead, Taunton, West Huntspill and Yeovil). These vehicles are allowed to carry a maximum of 16 passengers. Work is now underway to look at replacing some of the vehicles with full-size 53 seat buses or coaches. A review of transport routes and a costing exercise on the in house option has demonstrated viability. This would not only deliver resilience and cost savings but also introduce competition into the market, which has lost so many local operators over recent times.

Children and Young Peoples Health: The Somerset Wellbeing Framework is a whole school approach to emotional health and wellbeing which now has over 50 schools registered with the framework. As part of this work SCC's Public Health and Educational Psychology Teams have delivered a series of bitesize mental health training schemes for schools. To date 250 Teaching staff have attended the self-harm training, 100 staff have attended bereavement and loss training and 100 staff have registered for the eating disorders training in the summer. Further wellbeing work is planned for this summer at Kilve Court for up to forty young people from across the County.

### 047/19 Reports from TDBC

Cllr Cavill reported that:

Somerset West and Taunton Council: Much of the council work has been taken up with getting the new Council up and running for 1<sup>st</sup> April 2019. TDBC now ceases to exist.

Elections: District Council elections will take place on 2<sup>nd</sup> May. The lead up to the elections has resulted in the finalisation of agreements, for example, access to the market site. SW&T Council has acquired ownership of the required land and work has started and SW&T have acquired ownership of the Avimo site which will enable the Cambridge Tech expansion.

### 048/19 Country Park

Chairman Cllr Alan Hall reported the tripartite agreement is still progressing through the legal process. Access to the Country Park has been included in the WRR plans. The plans for access were displayed. The access resolves a lot of the potential problems with access to the Country Park via car, bicycle and foot. The amphitheatre continues to be worked on with the support of Tacchi Morris, Heathfield School and The Space. The Safe Route to School during the construction of the WRR was discussed, it was suggested that the Safe Route to School could go through the Country Park during construction of the WRR. It was suggested that the Safe Route to School could be re-evaluated once the WRR construction work is completed. The Reed and Holland design work to develop plans was outlined and the Topological Survey work required was also outlined.

The meeting was adjourned.

**Public Question Time** *By agreement with the Chairman, the questions raised were answered in the body of PQT, where possible. No decisions.*

Cllr Tully raised the condition of the roundabout on the ERR leading into the estate. The surface of the roundabout is coming up.	Persimmon
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Cllr Tully raised parking on the area by the Aginhills houses which will later become the WRR. Cllr Tully expressed concern that the car parking may cause problems with the flow of traffic.	NFA
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David Fothergill confirmed that double yellow lines will be added when the road is adopted.	
Cllr Tully raised that the grass outside the bungalows on School Road has not been cut. Cllr Cavill suggested that the area may have been missed by SW+T Council.	Cllr Cavill

The grass cutting and management of open spaces in the new estate was raised. Confirmed that these areas remain the responsibility of the developer until such time as they are finalised and adopted, following which the management responsibility will change.	NFA
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Cllr Gage raised the stream that crosses Noah's Hill. It blocks and floods. Cllr Besley agreed to take a look when the stream level was lower.	Cllr Besley
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The gully at the entrance to Brittons Ash is blocked. Clerk to report to SCC.	Clerk
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Gully along Bridgwater Road blocked. Clerk to report to SCC.	Clerk
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Public Question Time was closed, and the meeting was reconvened.

### 049/19 Planning

#### a) Planning applications

One additional planning application to those considered by the WMPC Planning Committee on 2<sup>nd</sup> April was received:

**48/19/0019** Erection of double garage at Summercourt Dosters Lane West Monkton. PC Comment: no comment. **It was resolved** to accept the recommended comments from the WMPC Planning Committee, proposed by Cllr Hall, seconded by Cllr Ellis all agreed by show of hands. Comments will be submitted to TDBC by Assistant Clerk.

**38/19/0071/LDO:** Amendment to Application 38/17/0205 for Nexus 25 Local Development Order - amendment to Master plan to reflect further detailed highways and infrastructure design. PC Comment: noted.

Assistant Clerk
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**48/19/0007** Change of use of annexe to holiday let with conversion of outbuildings at Coombe Farm, Coombe Lane, West Monkton. PC Comment: support.

**48/19/0009/LB** Internal alterations including the removal of sections of walls and lightwells at Creech Castle, The Keep, Bridgwater Road, Bathpool. PC Comment: no comment.

**48/19/0012** Conversion of 2 No flats into 4 No flats at Stable Cottage, Creech Castle, Bridgwater Road. PC Comment: materials need to match existing, particularly windows which need to be in character with the building because it lies within the curtilage of a listed building.

**48/19/0017** Erection of single storey extensions and construction of first floor extension with flat top dormers at Hawkridge, Red Hill, West Monkton. Householder application: assess adverse impact on character of building, street scene, and/or surrounding area and whether proposals result in loss of amenity through overlooking, loss of outlook/light, or other disturbance from the completed development. PC Comment: support. Cllr B Gage declared personal interest.

**48/19/0001** Erection of single storey extension to the rear and porch to the front of 7 Richards Crescent Monkton Heathfield – householder application. PC Comment: support, need to use materials to match existing.

b) Planning decisions are on TDBC website.

### **050/19 MH development**

a) Dyers Brook bridge: this is a CIL (Community Infrastructure Levy) project.

Two quotes have been received to date; one from Bernard Perry and one from Beau-Tar, Martin England may also quote for the work. The two quotes received were discussed. Assistant Clerk confirmed that she had been in contact with SCC to see how the licence application is progressing. Confirmation from SW&T also needs to be received regarding the licence. It was resolved to accept the quote from Beau-Tar if Martin England does not quote for the work. Proposed by Cllr Gage, seconded by Cllr Thompson all agreed by show of hands.

MH 2: the meeting with Simon Perks from Persimmon on 8<sup>th</sup> April was discussed. The proposal to establish a committee in respect of MH2 including WMPC, CSMPC, the developers, SCC and WS&T to consider and feed into the MH2 plans was outlined. David Fothergill suggested waiting to see the masterplan being developed by Thrive before establishing a committee. Cllr Cavill confirmed that the masterplan will be available for consultation soon after the Elections, by June 2019.

### **051/19 Environmental**

a) Finger posts: Assistant Clerk confirmed that three of the fingers had been completed and work is progressing well.

b) CIL projects:

Cycle Path which runs around the canal roundabout side (ERR) along the A38 and into Dyers Lane:

Clerk confirmed that this project has been combined with other proposed highway projects to try to get one contractor to carry out all the works. Assistant Clerk and Cllr Cavill had met with R W Gale and carried out a site visit in order to receive a quote for the design and build of this project.

Croft Garage Pavement to Sylvan Way:

Clerk confirmed that details of this project had been sent to Alyn Jones, SCC for consideration as requested at a recent meeting with him.

This project has also been combined with other proposed highway projects, as outlined above, and a site visit had taken place with R W Gale to receive a quote for the design and build of this project.

Parish Signage:

Clerk confirmed that correspondence had been received from SCC indicating approval of the licence. The legal work now needs to take place and SCC have requested payment of £500 to progress the legal work. Clerk confirmed that the planning application will now be completed and submitted to SW&T Council. The cost of the planning application is £231.00. Both payments have been included in the receipts and payments for approval at item 13 'Finance'.

c) CIL Project Road Gully Repairs:

Clerk confirmed that his project has also been combined with the other proposed highway projects, as outlined above, and a site visit had taken place with R W Gale to enable them to quote for this work.

d) Bus shelters at Monkton Elm:

David Fothergill confirmed that correspondence will be sent shortly confirming that a licence for the proposed bus shelters has been granted.

**052/19 Reports, including recent developments, matters to consider and decisions to be made:**

**a) West Monkton Parish Council Chairman**

Cllr Haskins reported that a good meeting had taken place with CSM PC on 4<sup>th</sup> April regarding MH2. It was agreed at the meeting for a committee to be established including the two parish councils to speak in relation to MH2.

Cllr Haskins also reported that the Annual Parish Meeting on 27<sup>th</sup> March 2019 was a good, well attended event. Cllr Haskins finally reported that a contested election will take place in respect of the West Monkton Parish with 11 candidates for the 9 places.

**b) Bathpool Flood Warden Mr K Perry**

Mr Perry reported no problems this month. The hose to the flapgates has moved and now has two bends in it. Mr Perry has reported the problem to the Environment Agency.

Nfa

**c) NP Delivery Group report Mr K Tutill**

Mr Tutill confirmed that there was little to report this month. A meeting has been scheduled for 15<sup>th</sup> April at Cheddon Fitzpaine Hall to start the review process. Assistant Clerk and Jo Pearson have drafted from proposed recreation questions. Assistant Clerk to circulate. Mr Tutill asked those present to take the time to consider the draft questions and send any comments in advance of the meeting on 15<sup>th</sup> April. A further meeting with SW&T Council will be arranged after the 15<sup>th</sup> April meeting.

Assistant Clerk

**d) Councillors with roles of responsibility:**

Member for Footpaths Cllr Gage:  
Nothing to report

BACH Chairman Cllr Gage:

Cllr Gage reported that Mi-Space have carried out a repair to the broken surface in the Ladies toilet. Cllr Gage requested the views of fellow Parish Councillors regarding the quality of the repair.

Cllr Gage reported that there was a faulty alarm in the kitchen, the heat meter had still not been repaired and that complaints had been received from regular users about the cleanliness of the BACH. An email to regular users requesting that they leave the BACH in a tidy condition after use has been circulated.

Allotments: Cllr Haskins:  
Nothing to report

Member for Highways: Cllr Besley

Cllr Besley requested that Alyn Jones, SCC be followed up to request responses to the points raised during the M5J25 improvements meeting on 15<sup>th</sup> March. Clerk to follow up Alyn Jones.

Clerk

Member for Public Open Spaces and Flooding: Cllr Thompson  
Nothing to report.

Member for Safe Routes to School, recreation and children's play areas: Cllr Tully

Cllr Tully reported that he had witnessed a young person on a bike going into the side of a car along between Croft Garage and Sylvan Way where there is no pavement. Clerk to report to SCC Road Safety Team

Clerk

Cllr Tully reported that young people are continuing to cross the road at Tudor Park. Cllr Tully reported that he had witnessed a lorry having to brake hard to avoid hitting a child. Clerk to report to SCC Road Safety Team

Clerk

Cllr Tully reported that the pathways between School Road and Farriers Green are overgrown with grass and brambles and are in need of a cut. David Fothergill agree to follow this up.

David Fothergill

Cllr Tully reported that the grass at Farriers Green park is in need of a cut. Clerk to report.

Clerk

Member responsible for Community Liaison and Transportation: Cllr Kelly

Cllr Kelly reported on the work that she was doing for the Somerset Day celebration at the BACH on 11<sup>th</sup> May. Cllr Kelly reported that she hoped to have firmed up plans by next week.

#### e) Communications Report

Clerk confirmed that regular updates had been made during the month to both the website and Facebook page. A new Highways Updates page has been added to the website, accessible from the homepage, with information about road closures in the parish and regular updates on the J25 M5 improvements.

Clerk reported that the Welcome Pack is developing well. Five adverts have been received so far from businesses, the remainder are awaited. The Welcome Pack cover was displayed. Amendments to the Welcome Pack inserts were outlined and the amended inserts were displayed. Clerk agreed to circulate final versions of the pack covers and inserts when they are complete. It was resolved to accept the quote from Tradeprint to print the welcome pack covers. Proposed by Cllr Thompson, seconded by Cllr Hall all in favour by a show of hands.

#### (f) GDPR:

Clerk reported that the two new required GDPR policies 'Document Retention Policy' and 'Subject Access Policy' are ready for adoption, having been circulated and explained. Approval was deferred from the April meeting for Councillors to have the opportunity to read the proposed policies. It was resolved that the Document Retention Policy and Subject Access Policy be adopted. Proposed by Cllr Cavill seconded by Cllr Gage, all in favour by a show of hands.

#### Representatives on outside bodies / Responses to consultations:

(g) West Monkton Village Hall Management Committee.

Cllr Tully reported that the open day 9<sup>th</sup> March 2019 was not very successful. Nothing else to report.

(h) Spital Trust.

Cllr Ellis reported that a meeting of the Spital Trust took place on 21<sup>st</sup> March. The trust thanked the Parish Council for the work it had recently commissioned to replace the fencing including the concrete gully at the bottom of the fence. Cllr Ellis reported that there had been a gas leak in one of the bungalows and as a result the gas board have condemned all the bungalows. The Trust need to replace the gas main, expected to cost in the region of £6300. The reserves of the Spital Trust are limited. It was suggested that the Trust make enquiries with the Somerset Community Fund to see if any grants are available to cover some of the cost of the work.

(i) Any other event at which WMPC was represented – none other than activities reported elsewhere.

Cllr Hall confirmed that a meeting was scheduled with the Yeovil Management Group for the Yeovil Country Park on Wednesday 10<sup>th</sup> April.

Cllr Gage confirmed that the Clerk is developing an email to be circulated to any perspective businesses wishing to hire the BACH with all the required information.

(j) Consultations Submitted,

Assistant Clerk confirmed that responses had been submitted in respect of the Newquay Parking Survey and SW&T Council Garden Town Vision as discussed and agreed at the Planning Committee Meeting on 2<sup>nd</sup> April 2019.

#### 053/19 Assets

It was agreed that the Asset Register should be amended to include the Air Conditioning, Pin Board and Hearing Loop at the BACH. Assistant Clerk to update.

Assistant Clerk

#### 054/19 Finance

##### a. Quotes:

###### MCP topographical survey

Three quotes received, outlined and considered.

**It was resolved** to accept the quote from West Country Land Surveys, proposed by Cllr Gage, seconded by Cllr Tully and all agreed by show of hands. Cost to be proportionately shared with CF PC (as previously agreed - D Band properties).

###### Dyers Brook Bridge

Two quotes received, outlined and considered.  
It was agreed to allow one further week for M England to submit a quote for the work. If he declines to quote, then it was agreed the quote from Beau-Tar will be accepted. If he quotes, then the quotes will be reconsidered at the May PC meeting.

#### **Reed and Holland**

Work to prepare plans/drawings for presentation/fundraising – up to £6000.00.  
It was agreed to allow work to continue, noting that the cost associated with the previous work had been written off. This is to prepare a case for grant funding applications for further development in the Country Park. Cost to be proportionately shared with CF PC (proportion of D band properties currently at 27:73%).

#### **Annual External Audit**

- (i) The Annual Governance Statements were considered and completed by the Parish Council.
- (ii) It was reported that Mr B Howe had been appointed as Internal Auditor for the audit of WMPC accounts for 2018/2019.

#### **b. Receipts and payments:**

Information relating to named, or otherwise identifiable, individuals is confidential and has been redacted in documents placed in the public domain

##### **Receipts**

Interest as per year end green sheet:	Lloyds	£1.42
	Nationwide	£38.35

##### **Payments**

Bus shelter cleaning and litter picking	
Mr XXX, all his pay after tax => employee voluntary contribution to pension	£xxx to be paid by direct debit
Clerks salary (after tax)	£xxx to be paid by bacs
Asst Clerk (after tax)	£xxx to be paid by bacs
HMRC month 1	£251.18 follow to be paid by bacs
Homeworkers allowance Clerk	£16.00 to be paid by bacs
Homeworkers allowance Assistant Clerk	£16.00 to be paid by bacs
Clerks expenses 4th quarter	£xxx to be paid by bacs
Assistant Clerks expenses 4th quarter	£xxx to be paid by bacs
Lengthsmans services	£119.99 to be paid by bacs
BPTH toilet hire for Mar	£100.80 to be paid by bacs (CP)
Digger work for rescue trees at CP	£500.00 to be paid by bacs (CIL)
Topping and digger work at CP	£174.00 to be paid by bacs (CIL)
Wee Trees whips for blocks 4 and 5 at CP	£191.08 to be paid by bacs (CIL)
Bailhache second license at CP (Jan-Mar)	£240.00 to be paid by bacs (CP)
Bailache to hold on a/c, SCC costs of Legals & surveying for car park transfer at BACH	£1000.00 to be paid by bacs
Mowgate hauling trees	£336.00 to be paid by bacs (CIL)
SCC legals ref village signage	£500.00 cheque
TDBC planning application village signage	£231.00 cheque
Dyers Brook drawings	£1440.00 to be paid by bacs
SALC Training (Extl Audit) Clerk	£30.00 to be paid by bacs
Councillor disposables for CP	£69.50 to be paid by bacs

**Resolution** to make payments as described above (invoices to be paid by bacs where noted), proposed by Councillor Ellis, seconded by Councillor Hall and all agreed by show of hands.

#### **Payments made since last meeting of WMPC**

- 1. To note: Payments made using debit card

Viking inks £83.96+vat £16.79=£100.75

2. To note payments by bacs/transfer:

Nil

3. To note payment by direct debit

Invoice 5410 Monthly payment of £12.00 + vat £2.40 = £14.40 to Tailored Auto Enrolment, servicing plan

Invoice SWS 104194 Monthly payment of £42.90 + vat £8.58 = £51.48 to Somerset Web Services

Invoice SWS 104177 for update and addition to home page £25.00 + vat£5.00= £30.00

### **Specific notes for WMPC March year-end financial sheet and April financial sheet**

#### **WMPC Receipts**

Interest received Lloyds £1.42, Nationwide £38.35 Total interest shown on year end green sheet: £39.77

#### **WMPC payments - As listed above**

#### **c. WMPC Bank reconciliation**

By reference to the green financial spreadsheet, the Bank reconciliation was explained.

#### **d. BACH finance**

Assistant Clerk presented the BACH Finance Sheet, providing the position in relation to the BACH finances to the end of March.

It was noted that the BACH Finance Sheet did not include any payments for heating, electric or water, as invoices for these had not been received from the school.

It was reported that Mr K Perry had been appointed as Internal Auditor for the audit of BACH accounts for 2018/2019.

### **055/19 Other matters under discussion / consideration**

#### **Future ownership and maintenance of POS in the Parish**

The possible ownership and maintenance of the POS in parish by the Parish Council was discussed. It was resolved that the principle should be explored further and further information should be gathered. Proposed by Cllr Hall seconded by Cllr Gage all in favour by a show of hands.

Clerk to gather further information including:

- Requesting detailed plans of MH1 from Ben Smith, Persimmon
- Contact Shirlene Adams at SW&T Council regarding whether SW&T could collect fees and to request detailed plans shared with SW&T Council by Persimmon.
- Contact Bailhache Solicitors to make them aware of the potential need for legal advice and support with setting up a management agreement.
- Explore potential companies that might be interested in doing maintenance work. Explore a five-year agreement with break clauses.
- Contact Chris Hill at SW&T Council to see if the DLO would be interested in the doing the maintenance work.

Clerk to report progress at the next meeting.

#### **The problem of dogs in the Parish – possible measures**

It was noted that the Cricket Ground had now erected a fence to overcome the issues with dog fouling.

A parish warden / village ranger to be explored in the future. Agreed to consider further when preparing the budget for next year.

### **056/19 Dates of forthcoming meetings**

All meetings commence at 7.00pm in the BACH committee room

Parish Council:

Second Tuesday in the month

2019: 14<sup>th</sup> May (Annual Parish Council Meeting), 11<sup>th</sup> June, 9<sup>th</sup> July, 13<sup>th</sup> August, 10<sup>th</sup> September, 8<sup>th</sup> October, 12<sup>th</sup> November, 10<sup>th</sup> December.

Planning Committee

First Tuesday in the month

7<sup>th</sup> May meeting cancelled due to elections.

2019: 4<sup>th</sup> June, 2<sup>nd</sup> July, 6<sup>th</sup> August, 3<sup>rd</sup> September, 1<sup>st</sup> October, 5<sup>th</sup> November, 3<sup>rd</sup> December.

Parish Surgery

West Monkton Parish Council minutes of the meeting on 9<sup>th</sup> April 2019



Second Thursday in the month at 8.30 am – DROP-IN  
Annual Parish Meeting 25<sup>th</sup> March 2020 at 7.00pm at the BACH  
BACH committee 25<sup>th</sup> April 2019 at 7.00pm  
Budget and Precept working party will meet in Nov 2019.

There being no further business, the meeting closed at 9.50pm.

A handwritten signature in black ink, appearing to read 'John Hopkins', written over a large, light grey watermark that says 'Redacted'.

Signed Chairman

Date 14<sup>th</sup> May 2019