



West Monkton Parish Council

ADOPTED

Minutes of the meeting of the Parish Council held on Tuesday 8th February 2022 at 7.00pm.

Present: Cllrs Besley, Cavill (from 7.50pm), Ellis, Elliston (via Zoom), Gage, Hall, Haskins, Hope and Tully (from 7.45pm).

In attendance: Mrs A Shepherd, Clerk, Mrs T Cavill, Assistant Clerk, Mrs K Welsh Assistant Clerk Community (via Zoom), Mr K Perry, Bathpool Flood Warden, Cllr David Fothergill, County Councillor, Sammie Millard-Jones, Clerk Cheddon Fitzpaine Parish Council (via Zoom), Jo Pearson, Somerset Wood Volunteer Coordinator (via zoom) and 6 members of the public.

26/22 To receive any apologies (with reasons), introductions with responsibilities

Apologies were received from Mr K Tutill, NP Delivery Group Chairman and Cllr Andrew Pritchard, District Councillor. Cllrs Cavill and Tully sent their apologies in advance of the meeting due to attendance at SWT Full Council but joined the meeting later.

27/22 To note

- a) Declarations of Interest: No change.
- b) Dispensation Requests: None
- c) Amendments to the Register of Disclosable Pecuniary Interest: None had been notified to the Clerk.

28/22 To adopt the minutes of the Parish Council meeting on 25th January 2022

The minutes from the Meeting of the Parish Council on 25th January 2022, having been previously circulated, were taken as read. It was resolved to adopt the minutes of the Parish Council meeting on 25th January, proposed by Cllr Hall, seconded by Cllr Hope and agreed by show of hands.

29/22 To note Clerk's report, Assistant Clerk's report and Assistant Clerk (Community) report

Clerk's report:

Actions from previous meetings and other issues raised during the month:

- Responded to Persimmon regarding bus shelters near Hartnells Farm
- Submitted Parish Council response to the Community Governance Review to form Taunton Town Council consultation.
- Reported overgrown hedge at Dyers Lane
- Arranged SCC Highways meeting for 15th February at 4.30pm
- Finalised and submitted Parish Council response to the MH2 planning application
- Signed petition regarding online meetings for Councils on behalf of the Parish Council
- Followed up to the cutting of the hedge at Mead Way, the hedge was cut by the homeowner.
- Arranged and attend two meetings with Persimmon regarding tree planting / POS adoption / sports pitches.
- Followed up S106 contribution from Hartnells Farm for offsite flood alleviation

Other Parish Administration:

- Updating Planning Log with planning decisions / conditions weekly.
- Liaise with solicitor in respect of the Country Park lease and covenant.

BACH:

- Air conditioning installation in Activity Hall was scheduled to take place on 3rd February but delayed due to the unit being out of stock. New installation date to be confirmed.
- Items ordered and delivered including mugs, new tables and new heavy duty door mat.
- Quote for carpet cleaning obtained.
- Next Committee Meeting to take place on Monday 14th March at 7pm.

Meetings last month:

- 4th January – Agenda run through meeting (Business PC Meeting agenda)
- 4th January – MH2 Planning Application meeting
- 5th January – LGR Clerks Session
- 5th January – Country Park Working Group Meeting
- 6th January – Meeting with SALC regarding CGR
- 10th January – MH1 meeting with SWT
- 11th January – Parish Council Meeting (Business)
- 14th January – Meeting with Persimmon / SWT re MH1 Trees
- 17th January – Carbon Literacy Training
- 18th January – Agenda run through meeting (Community / Project PC Meeting agenda)
- 19th January – LGR Clerks Session
- 20th January – CP Working Group meeting re queries from solicitor about the lease.
- 21st January – Audit Working Group Meeting
- 21st January – MH1 meeting with Persimmon
- 25th January – Parish Council Meeting (Community / Project)
- 28th January – Agenda run through meeting (Business PC meeting agenda)
- 28th January – MH1 meeting with Persimmon

Meetings this month:

- 1st – 2nd February – Annual Leave – Community Governance Study Days
- 3rd February – MH1 Tree Zoning Meeting
- 3rd February – LGR Advisory Board Meeting
- 4th February – LGR Joint Committee
- 8th February – Parish Council Meeting (Business)
- 15th February – SCC Highways Meeting
- 15th February – A358 Dualling Community Forum Event
- 17th February – Town and Parish Council Conference re LGR
- 22nd February – Parish Council Meeting (Community / Project)
- 24th – 25th February – Annual Leave

Assistant Clerk's Report:

- Actioned decisions made by Council and attended virtual and actual meetings.
- Distribution of newsletters ref corona virus pandemic, and other information from other agencies.
- Parish administration
 - Meeting at Farriers green steps M Davies to consult with contractors for best solution – sort field drain, install safe gradient and safety barrier.
 - Research Ideas and costs for Queens Platinum Jubilee
 - Continue regular reporting of potholes, drainage issues hedges etc etc to SWT and to SCC
- Neighbourhood Plan: Regulation 16 submitted to SWT; information packs distributed to three Village Halls. Article explaining the process of Neighbourhood Planning posted on Monkton Matters. Regulation 16 stage has now closed. A Rhodes working through responses.
- Planning
 - Applications forwarded and powerpoint presentations prepared. Check applications for compliance with NP. Request extensions to consultation period when required.
- Climate change and ecological emergency
 - On-going with B Turner. Develop the next 6 months programme agreed.
 - Research planting ideas/POS best use

- CIL projects:
 - Safer route to school at CP, ongoing.
 - T-M Led lighting project agreed and funds disbursed. Bethan and Andy to create Press release.
- Finance
 - Reconciliation of CIL accounts completed, extra sheets added to finance spreadsheet and CIL account spreadsheet.
 - Registration onto training programmes
 - Monthly bank reconciliation of accounts (7 accounts).

Assistant Clerk (Community) Report:

- Attended Climate Literacy Training
- Attended Parish Council Meetings
- Attended Agenda Run through meeting for Parish Meeting
- Updated Community Survey using new laptop ready for approval with a covering letter
- Created Poster for Volunteers for Dyers Brook Clearance and advertised on Monkton Matters and on all notice boards in the Parish
- Created Risk Assessment for Litter Picking
- Advertised, coordinated and administration of volunteers for the above
- 3 New Volunteers signed up
- Safety briefing and attendance at litter pick
- Met with Debbie Harris to discuss her role – report of meeting sent to Clerks
- Created Poster for Companion Volunteers following meeting with Village Agent
- Noticeboard updates x 3
- Registered and started SLCC course
- Monitored and Updated Monkton Matters
- Created articles for Monkton Matters
- Drafted email re: community transport for Paul Elliston to agree
- Amended/Updated Community Survey – now ready for Paul Elliston to agree ready for next Parish Council Meeting

30/22 Local Government Re-Organisation - update

Clerk confirmed that the next LGR Advisory Board meeting took place on 3rd February and LGR Joint Committee meeting on 4th February.

The next Town / Parish Council Conference is also scheduled to take place on 17th February from 6-9pm virtually.

Cllr D Fothergill reported that following the Secretary of State for Levelling Up, Housing and Communities (DLUHC) decision to support the move to a single Unitary Council across Somerset the Structural Changes Order was laid before Parliament on 24th January. The agreed vesting date remains 1st April 2023. The first elections to the new authority together with Somerset Town and Parish elections will be held on 5th May 2022. Alyn Jones is now the Programme Director for the LGR. Alyn Jones role in SCC Highways is being backfilled externally.

31/22 SCC Report from Cllr D Fothergill

Cllr Fothergill reported on the following:

Coronavirus infection rates: As of 28th January the number of confirmed Covid cases in Somerset was 106,569 (27% up from 83,300 on 30th December) and the number of Covid-attributed deaths 977. The rate per 100,000 stands at 964.2 (766.6) for Somerset with Mendip at 766.5 (892.0), Sedgemoor at 1143.1 (756.6), South Somerset 921.3 (684.3) and SW&T at 1016.0 (770.4). The number of total deaths across the County is currently below the 5-year average and the latest R-value for Somerset is between 0.8 and 1.1

Infection rates in Somerset continue to be extremely high. With the new Omicron variant it is still advisable, even for those who have had both jabs and the relaxation in Government guidelines to continue to observe Social Distancing and to always ventilate indoor areas.

Somerset Coronavirus Support Helpline: A single phone number continues to be available for anyone in Somerset who needs Coronavirus-related support. 0300 790 6275, is open seven days a week from 8am to 6pm.

Vaccination programmes roll-out: Somerset continues to have one of the highest vaccination rates in the country with the latest figures showing over 96.2% of the 18+ population having had one dose of vaccine and 93.8% having had both doses. In total 63.7% of the adult population have also received their booster.

County Council Revenue Budget: Somerset County Council has published its last draft proposed budget ahead of the creation of a new unitary Somerset Council in April 2023. The council is proposing major increases in investment in care services, with an increase for Adult Social Care of £18m (13%), and over £12m (also 13%) for Children's Services. The increase in funding for Adult Social Care in part reflects the council's recent decision to support an increase in carers pay and to provide a retention bonus for care staff in Somerset. This is intended to support the recruitment and retention of staff in a challenging job market for care services.

County Council Capital Budget: SCC is proposing to allocate £48 million for capital spending in the coming year. This includes substantial investment in measures to tackle climate change, building on the council's successful Climate Emergency Community Fund. The council has allocated £1 million in new match funding to support the "decarbonisation" of schools – on top of the existing £7.8 million investment in decarbonising the council's buildings, including libraries. A further £1 million has been allocated for electric fleet vehicles and charging infrastructure. A new investment of £1 million has been allocated to local transport schemes.

Proposed Council Tax: Council Tax for SCC is proposed to rise by two per cent with a further one per cent rise for the social care precept. This compares to UK inflation in December running at over four per cent and will mean that Somerset County Council continues to set one of the lowest County Tax rates in the UK.

Somerset libraries: Since libraries reopened their doors last April, Somerset Libraries have had over half a million visits and have welcomed over 16,000 new members. To encourage even more people to reconnect with library services and support communities as they start to recover from the impact of the pandemic Somerset Libraries is running two initiatives from 21st January until the 31st March. Children and young people aged 17 and under will not be charged for using any library services. This includes requesting books from other libraries, borrowing DVDs and no charges for the late return of items! The service will also be happy to clear outstanding charges, for all customers, incurred before 21st January 2022, no questions asked. To take advantage of this 'welcome back' offer, visit your local library before the 31st March and speak to a member of staff.

Climate change action 1: Somerset County Council has been ranked as the top county council in the UK when it comes to taking a lead on climate change. Climate Emergency UK has ranked all 409 local authorities, scoring them against nine categories, including how well councils' plans would mitigate the impact of climate change locally, whether the climate and ecological emergency was integrated into existing policies, community engagement, climate education, scale of emissions targets, and commitments to tackle the ecological emergency. Somerset County Council was named as the top county council, meanwhile Somerset West & Taunton Council was ranked as the top district council

Climate change action 2: A grant available to help Somerset people benefit from energy efficient installations worth up to £10,000 has been extended until June 2022. The Green Homes Grant Scheme allows eligible homeowners to apply for vouchers to install climate-friendly energy saving measures such as insulation, air source heat pumps, or double glazing. The work can be worth up to £10,000, with nothing for homeowners to pay towards the cost of the works. To be eligible for the grants, the residents of the property must have a low income and the Energy Performance Certificate (EPC) for the property must be rated D, E, F or G. visit www.heatsomerset.co.uk for more information.

Voluntary Sector funding – SCC and all District Councils in Somerset have agreed that all funds to the voluntary sector will be guaranteed for the next 2 years.

32/22 SW+T Council reports from Cllrs Cavill, Pritchard and Tully

Apologies were received from Cllrs Cavill, Pritchard and Tully in advance of the meeting as they were all attending the SWT Full Council meeting. Cllr Cavill provided the following report in advance of the meeting which was relayed by the Assistant Clerk:

CGR - There is little that I can report on the subject at the moment as it is all confidential subject to a full report being produced. Suffice it to say that it has been recognized that West Monkton put in a robust response.

The preferred option will be presented to full council meeting on the 5th March.

The preferred option report should be available on the SWT website four days before that date.

The full SWT council meeting this evening deals with the social housing revenue account budget setting.

It includes the new rent for our social houses which will be an increase on 4.1%.

There is also a substantial capital budget set for the 22/23 period, in particular dealing with Zero Carbon Build.

Within the executive portfolio holders' reports it is interesting to note:

-that the leader reports the lease has been agreed for the Country Park

-that the planning report contains a section on the 5-year housing supply, which for the Taunton Deane area is seriously at risk.

On 14th January the government published the latest housing delivery test measurement. SWT figure is 76% and there is now risk that it will fall below the 75% threshold. If so, that would trigger the presumption in favour of sustainable development, i.e. first past the post...

33/22 Chairman's Parish Asset Report

Cllr Haskins provided a summary of photographs taken in the parish of particular issues including:

- The inadequate width of the footpath between the canal and New Mill Inn in Bathpool. It was agreed that further enquiries needed to be made about ownership of the hedge, cutting the hedge back as far as possible and work to the surface to improve the width of the path.
- Hyde Lane fly tipping on private land and missing chevron at the end of the crash barrier over the M5.
- Pot holes in the parish and the need to report all pot holes on the SCC online reporting tool because the contractors will only deal with the potholes that have been reported even if there are others in close proximity.

Cllr Hope raised the litter bin at Heathfield Drive that has no top. Birds empty the contents of the bin onto the surrounding area. Clerk to liaise with SWT to establish if there are plans to replace the bin.

Public Question Time

A member of the public requested an update in relation to the Country Park and Glebe Farm planning application. Cllr Besley confirmed that it is the Parish Councils understanding that the planning application has been submitted to SWT and is currently being validated. The details of what is included in the planning application have not yet been shared with the Parish Council and until such time as they are, the Parish Council will not express an opinion as to whether it supports or opposes the application.

A member of the public expressed dissatisfaction with the decision made by the Parish Council in respect of the Neighbourhood Plan at the Parish Council meeting on 11th January. A decision was made at the meeting to remove the first part of the housing objective that refers to the Country Park. The member of the public expressed a view that both parts should have been removed. It was confirmed that all the information is now with the Independent Examiner and that members of the public can make representations if they are unhappy with the decision taken by the Parish Council.

A member of the public expressed concern that although the Rural Solutions suggested amendments to the Neighbourhood Plan were included as an objective rather than a policy that a developer like Rural Solutions could still quote the objective as a material consideration. The member of the public questioned why the suggested amendments by Rural Solutions were included in the Neighbourhood Plan at all. Assistant Clerk confirmed that due process in relation to the Neighbourhood Plan and the relevant regulations were followed. The Neighbourhood Plan is now with the Independent

Examiner to consider. The objective that was included has been included in other local Neighbourhood Plans.

A member of the public explained that although it is understood that the Independent Examiner has the ultimate decision the local community would like the support of the Parish Council and that Rural Solutions as a developer raises concern locally.

34/22 Planning

a) To consider planning applications received

48/22/0005 Demolition of garage/workshop and erection of 1 No. detached dwelling with garages and associated alterations to access on land west of Church Hill, West Monkton (resubmission of 48/21/0005)

West Monkton Parish Council supports this application.

The PC notes the principle of residential accommodation in this location is acceptable because it is within the settlement boundary for West Monkton. The 'backland' pattern of development recommends minimum distance between neighbouring dwellings and this application conforms with that. Additional hedge planting in the existing hedgerows is supported as it will increase the screening from adjacent properties.

The TPO on 4 trees and 3 groups of trees is supported. West Monkton Parish Council recommends that there will be compensatory tree planting for the loss of the outbuildings being demolished.

The conformity of the application with NP policies H2 Materials, H3 Bin storage, and R1 Dark skies is supported. To further support the R1 Dark Skies policy it is recommended that all lighting (internal and external) on the site will be sensitive to the Hestercombe SAC, avoiding spillage, and using motion sensitive and down lit lighting outside. The lighting should be warm white LED.

The net gain in biodiversity achieved through enhanced hedgerow planting, installation of bat and bird boxes and bee bricks, and preservation of the natural bat roost is supported as it is in conformity with the emerging revised NP Policy R6 Trees and Hedgerows. British grown shrubs and trees should be sourced and supported by FSC stakes, and biodegradable protectors. During construction the Parish Council supports the Tree protection fencing and Root Protection area described in the Arboriculture report.

The Parish Council would refer to see the proposed tarmac hardstanding by the garage replaced with a permeable surface to reduce the amount of surface water run-off.

The Parish Council notes the limitations to the north-eastern visibility splay on the access onto Church Hill, and also the mitigation offered by the Manual for Streets.

b) To note that Planning decisions made are available on SW+T Council website filed under the application number

Noted

It was agreed to defer consideration of item 10: 'MH1 Tree Planting, Play Park remedials, POS adoption and Sports Pitches' to the confidential session at the end of the meeting due to the confidential nature of the negotiations that are currently taking place with the developer.

35/22 Community

a) To approve Community Survey

Subject to some final tweaks to be made by Assistant Clerk (Community) in consultation with Cllr Elliston the Community Survey was approved, proposed by Cllr Elliston, seconded by Cllr Hall and agreed with all in favour.

b) To discuss the Queen's Jubilee celebrations in the Parish

Clerk explained that there were two elements to the Jubilee celebrations. One relating to possible celebrations at the Country Park and another relating to celebrations in the rest of the Parish.

Jo Pearson outlined the possible plans for celebrations at the Country Park including the Military Wives Choir performing, a BBQ by Ed Cullen and a fire beacon. A Taunton Platinum Jubilee Champions meeting is taking place next week which Jo Pearson and Cllr Hall plan to attend. It was agreed that a Working Group should be set up with representatives of CFPC and WMPC to take this forward and that plans should be developed with

associated costs for consideration at the next meeting. Assistant Clerk (Community) to support the celebration plans for the Country Park.

Assistant Clerk (Community) outlined some celebration ideas for the rest of the Parish including street parties, competitions like the best decorated street, platinum pudding competitions etc. Information inviting ideas has been added to the village news.

Other ideas like tree planting, mugs for the primary school children and craft activities were also discussed. Celebrations to be given further consideration at future PC meetings.

36/22 Reports, including recent developments, matters to consider and decisions to be made:

a) Bathpool Flood Warden: Mr Kevin Perry

Mr Perry reported that the January rainfall was low, only two thirds of the rainfall last year fell this year and only 43% of the long term average for the South West. The relief pump has consequently been returned into storage. FWAG have advised that there has been an issue with SWT regarding the Drainage Consent in respect of the Leaky Dams which is causing a delay.

The owner of the land where the leaky dams are proposed requires a letter requesting their permission to carry out the associated works. It was resolved that the Clerk write to the land owners as required. Proposed by Cllr Hall, seconded by Cllr Gage and agreed with all in favour.

b) NP Delivery Group Chairman: Mr K Tutill / Assistant Clerk; Update.

Apologies were received from Mr Tutill but the following report was sent in advance of the meeting and read by the Assistant Clerk:

Sorry but I am unable to make the meeting tonight.

A summary of the update on the SEA issue raised by A Rhodes in her last email follows.

Because the NP was subject to a Habitats Regulations Assessment, the requirement for a Strategic Environmental Assessment was triggered. Lepus, the consulting company, and A. Rhodes have decided on a course of action to cover this.

Because previous iterations of the NP HRA and SEA have concluded that the NP would be unlikely to have sufficient effects on the Environment and on the Conservation objectives of European sites, Ann and Lepus have agreed the most expedient way to proceed would be to combine the SEA Scoping and Environment report into one document and consult on both at the same time.

This consultation was published on 3rd February and will close on 10th March, which will be after the next round of PC meetings.

I doubt that we will hear anything definitive from her before the middle of March.

If there is to be a referendum, we are getting closer to one coinciding with the elections in May. Hopefully that will not be necessary.

c) Councillors with roles of responsibility (not all Councillors will have a report to make)

Footpaths

Cllr Gage reported that a new officer is in post at SCC through whom requests for new gates are made. The new officer has requested a site meeting. 5 additional gates have been requested; 3 for Coombe Bottom and 1 for Overton.

Information about the process for diversion of the footpath near Gotton discussed at the last meeting has been passed to the landowner. The application could cost up to £1500-2000.

BACH Chairman;

Cllrs Haskins and Gage outlined a proposal for the BACH extension whereby a prefabricated timber frame structure could be made. The structure would be separate from the BACH with a 4-6 inch gap between it and the BACH. Access from the BACH to the structure would be in place of the existing window at the rear of the BACH. This would make the proposed structure bigger than previously envisaged enabling the school 3-4 metres and the BACH 6-7 metres of additional storage. Cllr Haskins confirmed that he would develop some sketches / plans. Cllr Gage confirmed that he has a meeting arranged with the Business Manager of the school to talk through the proposal.

Cllr Gage also reported that the dishwasher at the BACH has been serviced and a sign developed advising hirers of how to use the dishwasher correctly.

Highways;

Cllr Besley reported that a meeting has been arranged with SCC Highways on 15th February. There are several items to cover at the meeting particularly relating to signage.

Water Resilience;

Cllrs Cavill and Hall confirmed that there was nothing to report.

Safe Routes to School;

Cllr Tully confirmed that he had nothing to report.

Public Open Spaces/ Children's Play Areas and Recreation;

Cllr Hope confirmed that he had nothing further to report to that being discussed in the confidential session later in the meeting.

Transportation;

Cllr Elliston confirmed that the email to neighbouring parishes about a possible community transport scheme is being finalised and will be circulated by the Assistant Clerk (Community) shortly.

Cllr Elliston confirmed that SCC have confirmed that there are sufficient funds to continue to run the number 12 bus service until August 2023.

d) Communications Report - Clerk.

Parish Council Website:

- A358 Taunton to Southfields Community update added
- Climate Change page updated with articles about the Climate Change Programme.
- Highways updates including for Creech Castle works.
- Regular updates to Highways (including road closures), Planning, Finance and Parish Council pages carried out.

Parish Council Facebook Page:

- Page likes / followers now at 703.
- Posts added sharing the news items added to the website.

Monkton Matters

- 18 new articles added in January.
- Articles on Monkton Matters being shared on Monkton Matters Facebook page to pull users to the website.
- Business directory now live and has details of 7 businesses so far.

e) GDPR

Nothing to report.

f) WMPC Chairman; Cllr Haskins

Cllr Haskins requested Councillors to submit their contribution for inclusion in the Annual Report.

Clerk confirmed that the structure of the Annual Report is being updated this year to reflect the Councils agreed vision and objectives and that information about income and expenditure will be presented using pie charts or similar.

Representatives on outside bodies/Response to Consultations:

g) West Monkton Village Hall Management Committee

Cllr Tully confirmed that the Committee are making enquiries about insulating the roof and installing a ground source heat pump, some information about the proposals should be available in 2 weeks.

h) The Spital Trust

Cllr Ellis confirmed that she had nothing to report. The next meeting of the Spital Trust is scheduled to take place in March.

i) Any events at which WMPC was represented

Cllr Gage raised the area outside the BACH and the need for a tidy up and cutting of the grass. Assistant Clerk to request that the DLO include cutting in its quote for next year and volunteers are found to tidy the planted areas. It was agreed that a letter from the school confirming the arrangements should be requested.

j) Consultations responses to be developed / approved for submission

No consultation responses for approval

37/22 Finance

a) BACH Finance to 31st December 2021.

Clerk summarised the BACH Finance report circulated in advance of the meeting which confirmed the income and expenditure in relation to the BACH up to the 31st January 2022.

b) Parish Council Finance - To note

- Arrangements for Queens Platinum Jubilee
Possible options had been considered earlier in the agenda and it was agreed to proceed with preliminary enquiries.
- CIL projects to note
In addition to refurbishment of St Quintins and Possible Meadway play areas:
 - Retro fit Village Hall, replace lighting with LEDs, insulate walls and roof – waiting for contact from Colin Bentley for quotes/ grants applied for
 - Security fencing/lighting/cameras for West Monkton Cricket Club
 - Upstairs bar area at T-M
- *Resolution deferred from Dec meeting:* to accept the next 6 month's Climate Initiative programme as outlined, including associated costs of delivery by Businessallaboutyou and prizes/awards when appropriate. When applicable, costs to be advised prior to the event. To be allocated to Environment budget line.
Proposed by Cllr P Elliston, seconded Cllr R Tully and all agreed by show of hands.
- To note the next meeting of the Audit Working Party on Friday 22 April 2022 at 9.00 am by zoom.
- To approve receipts and payments as listed below. As the end of the financial year approaches, to approve virement i.e. the reallocation of funds within the budget from one budget line to another, where/if necessary. Proposed by Cllr Ellis, seconded by Cllr Hall and all agreed by show of hands.
- To note from SALC Clerks / Officers Pay:
Unfortunately there is still no agreement between all the represented factions as to the pay award for 2021 – yes, I do mean April 2021 – Clerks / Officers that are on a contract that uses the National Pay Scales will be entitled to the difference in backpay from April 1st 2021. This is worth flagging up with your Council and of course this could now slip into the 2022/23 year as its taking so long.

c) Receipts and payments

Information relating to named, or otherwise identifiable, individuals is confidential and has been redacted in documents placed in the public domain.

Receipts

Interest Lloyds	£ 0.59, Jan 10th statement
Nationwide	£3.22 Jan 31st statement
PSDF	£5.72 Jan 4th statement
Unity Bank	£5.18 (annual)

To note that the Unity Bank Instant Access Savings Account has increased the interest paid from 0.0% to 0.15%.

To note that the Annual Management Charge for the PSDF will revert to its former rate of 0.08%.

Payments

payee	Payment ex vat	Vat	Total	How paid	Budget line
Employment costs				bacs	Salaries/pensions/HMRC
A Hall exp - ink	28.27	5.66	33.93	bacs	CP vol
{B Turner exp bird prizes	21.98	No vat	21.98	bacs	env
{B Turner exp foodbox	23.81	No vat	23.81	bacs	Food box fund
{Single payment to B Turner			(45.79)		
S Rolls Lengthsmans Services in Jan	62.95	No vat	62.95	bacs	Lengthsmans services
S Rolls Lengthsman services CIL footpath gates		No vat		bacs	CIL
B Turner Environment initiatives/comms Feb invoice WMPC 13	150.00	No vat	150.00	bacs	environment
Burnham Portaloo at CP Jan	84.00	16.80	100.80	bacs	CP vol
SWT 3x litter/recycling bins	1381.47	276.29	1657.76	bacs	Split between Litterbin purch and env
Create Streets report	1000.00	200.00	1200.00	bacs	env
Re-validated PEA at CP for SWT	1159.30	231.86	1391.16	bacs	CP/CIL?share wCFPC?
Bramble and Wild, wreath	40.00	No vat	40.00	bacs	SA
Water2business allotments	21.50	No vat	21.50	bacs	allotments
Aspen service dish washer at BACH	75.00	15.00	90.00	bacs	BACH
QSS IT GDPR monthly maintenance x3 laptops	25.50	5.10	30.60	bacs	IT
Wood to repair FG noticeboard, depends on size	120.00	+vat			noticeboards
Viking, partial shipment back order from Dec 472259	29.12	5.85	35.12	bacs	Sundry admin
Wee Trees forest school fence Approved Jan	782.60	146.92	929.52	bacs	CIL share with CFPC ex vat

Any other invoices received before 8thFeb 2022. Payments by bacs wherever possible.

Resolution: to make payments described above. Proposed by Cllr M Besley, seconded by Cllr H Ellis and all agreed by show of hands.

Payments made since last meeting of WMPC.

1. To note: Payments made using debit card

Nil

2. To note: Payments by bacs/transfer:

CIL: funds to Tacchi-Morris for LED Lighting project £11000.00

3. To note: Payment by direct debit

Invoice 7089 Jan 29th Monthly payment of £12.00 + vat £2.40 = £14.40 to Tailored Auto Enrolment, (now RollPay) for the servicing plan.

Tailored auto enrolment pension deductions: £79.45

Invoice SWS 109525 Monthly invoice £59.80 + vat £11.96 = £71.76 to Somerset Web Services (13 mailboxes)

Invoice SWS 10948 Monthly invoice for web life hosting (MM) £23.00 +vat4.60 = £27.60

Microsoft office £9.48. Unaccepted subscription on defunct laptop. 26/01/22 Has now been blocked by Lloyds Bank and if any further payments are taken, Lloyds will refund.

Invoice 109405 SWS annual renewals of hosting, word press support, back up service in total 580.00, vat 116.00 = 696.00

Legal and General pension deductions for Jan not on Jan statement – will appear later on Feb statement, therefore not shown on Jan column of 1 Feb spreadsheet.

4. Cheque

Nil

5. Transfer between accounts

£15000.00 from Deposit account to Treasurer's account

d) WMPC Bank reconciliation

Bank reconciliation and budget check: please check on green financial sheet. Ask any questions by email. Bank reconciliation for 1st December is complete and balanced.

General notes on spreadsheet

Each column heading is dated first of the month.

Each monthly receipt column is a snapshot of what has been received in the month prior to 1st of the month.

Each monthly expenditure column itemizes payment that will be made (i.e., paying the last month's bills) after 1st of the month. These are the monthly list of payments for approval.

Bank statements for 1st of the month provide the figures shown on the financial sheet (bottom left - hand corner).

38/22 Other matters for report only – items for discussion - no decision

a) Items for next meeting agenda – by Monday 14th February 2022 or Monday 28th February 2022

Noted

Clerk confirmed that the meeting with the Planning Officer regarding the MH2 planning application is expected to take place on Thursday 17th February at 11am. As soon as confirmation is received the Clerk will circulate the details. Cllr Besley suggested that a spreadsheet capturing all the points made by the Parish Council in respect of the MH2 planning application should be developed so that any action points can be recorded. Clerk to develop.

Confidential Session

39/22 Country Park Update

Cllr Hall provided an update on progress with works in the Country Park. The planted mesh to go around the pond has been ordered and should be in place in 6 weeks time. A meeting has taken place about the dry stone walling to go around the pond. Quantock Hills AONB will fund the cost of the wall. 55 tonnes of faced stone is required and a quote is required. The wall will be constructed by the volunteers in the community with support from Quantock Hills AONB.

Work to labyrinth has also commenced.

40/22 MH1 Tree planting, Play Park remedials, POS adoption and Sports Pitches – to consider offer of transfer and financial contribution

Clerk outlined the two offers received from Persimmon / Redrow; one in respect of the POS and one in respect of the Sports Pitches. A discussion and resolution followed.

41/22 Dates of forthcoming meetings:

Parish Council:

Second Tuesday in the month (Business focused meeting)

2022: 8th Mar, 12th Apr, 10th May, 14th Jun, 12th Jul, 9th Aug, 13th Sep, 11th Oct, 8th Nov, 13th Dec.

Fourth Tuesday in the month (Community / project focused meeting)

2022: 22nd Feb, 22nd Mar, 26th Apr, 24th May, 28th Jun, 26th Jul, 23rd Aug, 27th Sep, 25th Oct, 22nd Nov.

Audit Working Party: 22nd April 2022 at 9.00am (Virtual)

Annual Parish Meeting: 29th March 2022

BACH committee: 14th March 2022 at 7pm

Budget and Precept Working Party TBC November 2022 at 7pm

Meeting finished at 10.55pm

Signed Chairman:

Date:

Adopted - Redacted