



West Monkton Parish Council

ADOPTED

Minutes of the meeting of West Monkton Parish Council held on Tuesday 13th February 2018 at 7.00pm in the BACH (Brittons Ash Community Hall), Bathpool.

Present: Cllrs Besley, Cavill, Ellis, Gage, Hall, Haskins (Chairman), Tully.

In attendance: Mrs P A Cavill, Clerk; Mrs A Shepherd, Assistant Clerk; Ms J Pearson, Clerk to Cheddon Fitzpaine Parish Council; 11 members of the public; Mr K Perry, Bathpool Flood Warden; Mr K Tutill, Chairman NP Steering Group.

016/18 Apologies

Apologies were received from Cllrs Thompson and Ling (Personal) and Cllr Parrish (TDBC business).

017/18 Declarations of Interest, Dispensation Requests, amendments to the Register of Disclosable Pecuniary Interest

None had been received.

018/18 To adopt the minutes of the last meeting of the Council held on 9th January 2018

The minutes, having been previously circulated, were taken as read. **It was resolved** to adopt the minutes of the meeting on 9th January 2018, proposed by Cllr Tully, seconded by Cllr Ellis, and all agreed by show of hands.

019/18 To note Clerk's report and Assistant Clerk's report

Both reports had been circulated prior to the meeting.

Clerk's report

Attended: Parish Surgery 11 Dec 2017; Gladman meeting at CF PC; CF PC meeting; exhibition by Highways England for A358 improvements; SCC Schools Commissioning presentation at CF PC.

- Defibrillator is installed and commissioned. R Doble has agreed to be the nominated Guardian: this information has been sent to Heartsafe AED Locator so that registration with emergency services can be completed. Community Awareness Training scheduled for 11th April, 7.00pm at the BACH – all welcome, please spread the word.
- Litter Bins beside each of the two bus stops outside the Primary School and the Dog Bin at Acacia Gardens now in hand at TD DLO.
- Reported to SCC that hedges need to be cut from Canal Bridge to New Mill, and earth and weeds removed from base of hedge – should have been done in Sept/Oct. Completed on St Quintins side.
- Attended webinar run by PKF Littlejohn, the External Auditors for the next 5 years. Useful run through what they expect from AGAR (new name for Annual Return – Annual Governance and Accountability Return).
- SALC 'Councillor Essentials' training will be at Creech St Michael Village Hall on 22nd March at 7.00pm. Please put the date in your diary as an essential refresher course.
- Highways: 'Bathpool' sign has gone to contractors and should be in place by 6 March 2018.
- Santander account finally closed and funds transferred to Lloyds Bank.
- Annual Parish Meeting 28th March 2018 at BACH at 7.00pm. Speakers include Quantocks AONB; Andy Pulleyn, new Director at Tacchi-Morris; Nick Bryant TDBC Garden Town and Country Park.

Assistant Clerk's Report

- Assistant Clerk confirmed that a meeting had taken place with Tracey Meadows of TDBC and Maggie Little, BACH Bookings Officer to discuss the discrepancies in the invoices already paid and to establish the bookings required from February to April. An invoice for the period February to April has now been issued which includes the missed payments to date.
- The next BACH Committee meeting is scheduled to take place on 1st March 2018.
- Assistant Clerk reported that there is still one allotment vacancy, details of the vacancy continue to be included on the facebook page and has been included in the latest edition of the Village News.

020/18 Report from SCC Cllr D Fothergill

Ofsted report into Children's Services found improvements and gave a rating of 'Requires improvement to be good'. 500 children currently in care. Moves to streamline Family Support Service involves reduction in centres from 24 – 8, joining 'Get Set' with public health services (health visitors and school nurses). Delayed transfers of care (DETOC): 500 people discharged from Musgrove in one week with care packages – freeing beds, therefore 80 less beds required in this hospital over the winter peak. Domestic Homicide reviews – SCC manages multi-agency participation and review. Since 2011 there have been 10. The SCC Schools programme to invest £140m in building 24 new schools and 19 further refurbishments was recently launched. Although first is £9m to rebuild a new Selworthy Secondary School for pupils with complex health issues, the major focus is on Primary school level. Libraries consultation running until 22 April. SCC is keen to support a wider apprenticeship programme – spread the word. Reminder: A361 road closed from Durston Elm to the Railway bridge from 7.30am to 6.30pm from 18th February 2018.

021/18 Report from TDBC

Cllr Cavill: A balanced budget has been fixed for the year ahead. The funds for the spine road through Staplegrove to be built in full before commencement of houses has been secured from HIF (Housing Improvement Funds): it means the affordable quotas of housing will be built. Car parking in the town centre will become 'Pay on foot/exit' and electronic messaging boards are expected to be installed by June. Firepool development – a new planning application is likely to come forward shortly, including plans for a 120 bed Hilton Hotel. The hotel will not provide full restaurant facilities in view of the comprehensive offer available in the town. In view of transformation of Deane House and staff frequently moving desks and offices, a single point of contact officer has been appointed. Progress with Persimmon is slow – at Cllr Cavill's invitation, a resident of the new development reported receipt of a work schedule, although no time scale. It shows agreement to start repairs to Community Square and list of equipment to be installed, and tree planting scheme.

022/18 Presentation on Creech Castle junction improvement scheme from D Mitchell SCC

Using a power point presentation, D Mitchell (SCC) explained a scheme to improve the capacity of the Creech Castle junction: showing improvements to the road layout to allow for pedestrians and cyclists; and taking into account the Urban Extension at Monkton Heathfield and NEXUS (acknowledged that HE improvements to A358 will have an impact, but information not available). The scheme is to ensure the Highways network supports TD's forward plans. There were not enough funds to do anything other than make use of what was available, hence the layout will remain essentially the same but the capacity will be increased by 35%. An application to the LEP will be made for the majority of the funding, total cost is likely to be circa £8m. The scheme is part of the overall Toneway Corridor improvement scheme, from Jct 25 into and through Taunton, to which LEP has given support, but can't be funded in one block so split into Creech Castle, Obridge and Herongate schemes. A further objective is to get cyclists and pedestrians through the junction safely, and also to minimise the effect of the Toneway as a barrier between the communities either side of it. Signage will be needed to ensure drivers are in the right lane. A cantilever pedestrian path over the railway/river was not possible because the Brunel bridge is listed, and the construction of a freestanding pedestrian path was impossible due to the length of the span and the fact there is no suitable available land for a central trestle base. Modelling has been done to check the effects on the Canal roundabout at Bathpool and confirms the junction works at capacity now (clearing the traffic every cycle). It was suggested that a cycle/pedestrian route on the north side of the A38 might be explored to see if that allowed greater capacity for people and cycles than using the southern side. Anticipated time frame – to LEP March 2018, start on site summer 2019.

The meeting was adjourned.

Public Question Time *By agreement with the Chairman, the questions raised were answered in the body of PQT, where possible.*

A Councillor observed that the overgrown verge and hedgerow on the northern side of the A38 (outside Tuckers bungalow) was overgrown to the extent that pedestrians had to step into the road when passing. The overgrowth on the St Quintins side of the road had been cleared, the iron railings exposed.

Clerk to report to SCC Highways

A resident reported that thefts from cars on the Heathfield estate are being monitored by residents who have set up a What's App network, circa 170 subscribers. Two people had been apprehended by the police although not arrested. There is increased community vigilance.

Noted

The same resident reported receipt of a schedule of works from Persimmon to rectify the lighting on the estate. A number of lamp posts were installed without an electrical supply to them.

Noted

Cllr Fothergill reported that 43 people a day are continuing to drive through the bus gate on the Bridgwater Road. The charge is £30 if paid within 30 days, monies collected must only be used for Highways schemes.

Noted

It was reported that the Merry Monk bus shelter had been vandalised, the culprits were identified. Damage will be assessed.

Lengthsman

Public Question Time was closed and the meeting was reconvened.

023/18 Reports, including recent developments, matters to consider, and decisions to be made:

a) West Monkton Parish Council Chairman

Cllr Haskins reported that allotments were a requirement under the TD Core Strategy – Green Infrastructure Strategy document very supportive.

NFA

Kissing Gate had been removed from the bottom of School Road, thereby removing the partial obstruction of the footpath/cycle way across to Furs Close and the Primary school.

NFA

b) Bathpool Flood Warden Mr K Perry

Mr Perry reported that he is continuing to try to find a convenient date for a meeting with EA Mr B Leach and Parish Council. It was suggested that Parish Surgery on the second Thursday of the month is a good opportunity.

K Perry

c) NP Steering Group Chairman, Mr K Tutill

Mr K Tutill reported that the WM & CF NP is on the way to referendum probably 26 April. Certain rules apply regarding canvassing etc. The limit on publicity expenditure by an individual or organisation is circa £5k, calculated by a formula. No fly posting. Poll cards will be issued. TD will inform people where the hard copies are being displayed. TD cannot comment on the Plan during this period and advises PCs to do the same. Steering group will meet.

K Tutill, WM and CF Clerks

d) Councillors with roles of responsibility:

Footpaths: Cllr Gage. Finger posts have rotted at the base. Proposal to add metposts and restore the finger posts since they have been reported at SCC Footpaths site for a long time without action. There are two in WM village area. Cllr Haskins will purchase when Cllr Gage provides the size. Lengthsman to make repair and re-instate

Cllrs Gage and Haskins, Lengthsman

BACH Chairman Cllr Gage: the quotes for the extra car parking places were explained. They will be circa £6k more than the original quote. **It was resolved** to go ahead and accept the quote from Beau-tar, proposed by Cllr hall, seconded by Cllr Cavill and all agreed by show of hands. The contractors are lined up to start work shortly. Need to get clearance from C Field at SCC, Zoe will assist. (Cllr Fothergill offered to assist if necessary).

Cllr Gage

Heating systems and fire alarm systems have been explained. Heating in BACH has been adjusted. BACH will join school in quarterly servicing of fire system and Caretaker will do weekly checks and sprinkler test.

Cllr N Cavill, Z Farnham
Cllr Gage

Minor electrical works have been completed: switch in cttee room, water cooler, defibrillator, outside light.

Car charging units will be installed in two bays on right hand side of school entrance. Rapid charging units will charge to 80% in 30 minutes for £10.00. No installation fees. School receives income and profit share. Need to clear with Diocese.

Zoe Farnham

Allotments: Assistant Clerk reported that there is one vacant allotment. Agreed to replace footpath fence and bottom fence and gate in 2018/2019. Assistant Clerk to obtain quotes from C Rust and B White (meet on site).

Asst Clerk

Highways/COWMS: Parish Council had exchanged emails with Alyn Jones SCC about future working together and financial contribution.

NFA

Potholes reported outside Monkton Elms Garden Centre, ironworks are collapsing again.

Sidbrook to New Cross will be closed from 19th Feb for road works.

Cllr Besley reported that COWMS is looking into the S106 agreement ref bus gate at Prockters Farm.

Public Open Spaces and Flooding: Cllr Thompson not present

Cllr Thompson is investigating with FWAG the possibility of restoration of the Weir at Waterleaze.

Cllr Thompson

Safe Routes to School: Cllr Tully

NFA

Cllr Tully observed that in his opinion the proposals for the Creech Castle Improvement Scheme were at odds with Safe Routes to School

Transportation: Cllr Ling not present – no report.

NFA

A request was made for the bus routes to be shown in the bus shelters so users could understand the clockwise and anticlockwise routes and know what time the bus would arrive. SCC J Perrett to be advised for onward request to bus company.

Clerk

f) Communications Report

Assistant Clerk confirmed that regular updates, news and events have been added throughout the month to the Parish Council website and facebook page. The facebook page now has 111 likes or followers.

Assistant Clerk reported that enquiries had been made with Somerset Web Services about the improvements required to the website in order for it to comply with the General Data Protection Regulations (GDPR) which come into force from May 2018. Assistant Clerk outlined a quote which had been received from Somerset Web Services for the required improvements. (The decision on this was made under the finance item)

Assistant Clerk presented quotes that had also been gathered for an electronic message board at the BACH. It was agreed in principle, subject to the checking of the size / position of the screen at the BACH and the ceiling structure to secure the bracket, to accept the quote from EBuyer for a 43" screen and 123brackets.com for a ceiling bracket for the screen. It was noted that in addition to the cost of the screen / bracket further costs to secure the bracket and provide an electrical supply would be incurred.

024/18 Planning

It was resolved to accept the recommended comments from the WMPC Planning Committee, proposed by Cllr Gage, seconded by Cllr Besley and all agreed by show of hands.

48/17/0064 Ms Grandfield: Erection of extension to rear of garage, installation of cctv system, replacement of shed with glass house, and replacement of side boundary gate at The Old Dairy, Dyers Lane, Bathpool. Likely issues: householder application so consider - adverse impact on character of building, street scene and/or surrounding area; - loss of amenity through overlooking, loss of light/outlook; - or other disturbance from the finished development.

Clerk

Recommendation: Parish Council supports this application.

48/18/0001/T Mr D Galley: Application to carry out management works to one Oak tree included in Taunton Deane Borough (West Monkton) Tree Preservation Order 1973 at Oak House, Monkton Heights, West Monkton (TD47).

Clerk

Recommendation: Parish Council supports this application.

48/18/0003 Ms S Melhuish: Erection of single storey extension, installation of lounge bay window and dormer window extension to the rear of Meadowlea, 35 Greenway, Monkton Heathfield. Likely issues: householder application so consider - adverse impact on character of building, street scene and/or surrounding area; - loss of amenity through overlooking, loss of light/outlook; - or other disturbance from the finished development.

Recommendation: Parish Council supports this application – use matching materials

Clerk

025/18 MH development

Dyers Brook bridge: this is a CIL (Community Infrastructure Levy) project

Cllr Haskins will request detailed spec to public use standards from Stoneman Engineering and pad design. Insurance position reported – send cost of bridge to insurers, it will be listed in the WMPC Buildings section against damage: damage to users of bridge is covered by public liability.

Cllr Haskins

Lengthsman and Cllrs Haskins and any members of the working party will clear brambles from site to

Cllr Haskins

assist accurate measurement. Needs to be done in next 10 days (ref nesting birds legislation).
 Check if M England will prepare pad for bridge on Persimmon side,
 check if Beau-Tar will do same on Heathfield Drive side.
 Cllr Cavill reported that way-leave was not forthcoming from Legal section, they had had the request for months. Advice from J Moore TDBC was to serve notice on TD when the planning application was made. He will enlist assistance from D Blackmore (point of contact person) at TD.

and Lengthsman
 Cllr Haskins
 Cllr Gage
 Cllr Cavill

026/18 Environment

a) Country Park: Cllr Cavill explained the Green Infrastructure document and the support for 13 projects (to be delivered by I Clark) the most significant of which was the Country Park. A previous resolution had been made to agree in principle to become owner of the 29.71 acres designated Country Park, jointly with Cheddon Fitzpaine. (Part of the neighbourhood plan proposals). The position adjacent to the West of Greenway site was shown on a map with overlays that Cllr Hall had prepared. Various aspects of the ownership and management of the and were discussed, agreeing that there would be a separate management committee for the Park, and that the cost of the management would be incorporated into the Budget/precept. The initial purchase of the land would be made from CIL monies received so far.
 After discussion, including input from CF PC Clerk, **it was resolved** that West Monkton Parish Council will contribute £50K to achieve joint ownership with Cheddon of the land designated as Country Park: with a proportional contribution to the future running costs from each Parish, based on the number of houses in each parish.

Clerk
 Cllr Cavill

It was noted that Cheddon Fitzpaine Parish Council agrees in principle to support.

027/18 Reports from Parish Council representatives on other bodies

a) West Monkton Village Hall Management Committee.
 Cllr Tully reported the Management Committee is likely to bid for S106 agreement (Aginhills) funds within the limits of the funds available. It was agreed informally that West Monkton Village Hall and BACH would both submit bids for works – WMVH up to £90k and BACH up to £30K
 b) Spital Trust. No meeting, therefore no report.
 c) Any other event at which WMPC was represented. None.
 d) SCC Consultation on the SCC Library service. WMPC's position was to recommend to retain the library at Priorswood, and make use of a commercial partner to achieve cost sharing for the building.

NFA
 NFA
 NFA
 Clerk

028/18 Assets

No report

NFA

029/18 Finance

a) Quotes:
 Dyers Brook – design charge £2900.00
 Carpark at BACH extra areas:
 £2895.00+vat £579 = £3474.00 (electric charging bays)
 £2245.84+vat £449.16 = £2695.00 (additional space)
 GDPR upgrade to website and email suite by Somerset Web Services.
 Total one off £350.00 +£70.00 vat = £420.00 plus Gsuite fee circa £3.96 per month.
 SWS Annual service charge will continue.

It was resolved to accept the quote from SWS for essential upgrading to the website to ensure compliancy with GDPR, proposed by Cllr Tully, seconded by Cllr Hall and all agreed by show of hands.

Lawnmower – NFA: not needed - Lengthsman has his own.
 TDBC grass cutting for 2018

1) Tractor flail of visibility splay at Dosters Lane	£232.64 + VAT	219.40 +vat
2) Yallands Hill to Monkton Elm	£812.94 + VAT	766.93 +vat
3) Cherry Grove crossroads	£141.59 + VAT	133.58 +vat
4) Greenway/Meadway and Sidbrook cross roads	£485.51 + VAT	458.03 +vat

5) Phone box in West Monkton	£111.25 + VAT	104.96 +vat
6) Church Hill along the Gables gate	£243.13 + VAT	229.37 +vat
	2027.06	1912.27

This represents an increase of circa 6%.

b) Defibrillator – supply and installation costs will be included in the Annual Report:

Receipts:

Somerset Masonic Fund administered by Somerset Community Foundation	£1000.00
Monkton Inn	£1100.00
West Monkton Parish Council	£807.00
TOTAL	£3007.80

Payments:

Defibrillator cost	£2512.80
Electrical works to install etc. circa	£495.00
TOTAL	£3007.80

Ongoing costs per annum (free in year one)

to be met by WMPC circa £50.00

c) To receive receipts and payments, approve payments listed below

d) To note bank reconciliation and budget check, WMPC and BACH (green financial sheet)

e) To note progress on application for S106 (Aginhills) funds for BACH improvements: improvements as reported in BACH report

f) Bank account update: closure of Santander account - ongoing. On receipt of funds into Lloyds, then progress with opening of a new account probably at Nationwide.

g) Clerks holidays: Clerks contracts are for 21 days annual leave pro rata (plus 2 statutory days pro rata).

Record for year end 31 March 2018:

Assistant Clerk 5.67 days total allowance. Holiday booked for 26 March to 29th March 2018

inclusive (4 days). This leaves 1.67 days to be carried over if not taken by 31 March, plus 2 statutory days pro rata.

Clerk 11.13 days total allowance. Holiday taken 27 Dec to 29 Dec incl (3 days). This leaves 8.13 days to be carried over if not taken by 31 March, plus 2 statutory days pro rata.

Receipts and payments

Information relating to named, or otherwise identifiable, individuals is confidential and has been redacted in documents placed in the public domain

Receipts

Interest as per green sheet	Nil
Business Listing subscriptions	£90.00
Allotments rent for 2018 x 3	£1100.00

Payments

Bus shelter cleaning and litter picking for Jan	
Mr A Pritchard, all his pay after tax => employee voluntary contribution to pension ¹	£xxxx to be paid by direct debit
Clerks salary Jan (after tax)	£xxxx to be paid by bacs
Clerks NP Jan	£xxxx to be paid by bacs
Asst Clerk Jan (after tax)	£xxxx to be paid by bacs
HMRC month 11	£314.62 to be paid by dcard
Homeworkers allowance Clerk	£16.00 to be paid by bacs
Homeworkers allowance Assistant Clerk	£16.00 to be paid by bacs
Lengthsmans services in Jan	£ xxxx to be paid by bacs
Annual charge Somerset Web Service	£694.80 to be paid by bacs

¹ After tax, Tailored Auto Enrolment make payment to Legal and General 'nest' fund by direct debit, see invoice number shown in 'Other payments' item 3

GDPR Upgrade SWS	£490.00 to be paid by bacs plus circa £3.96 per month by D Debit
SALC Chairmans training (x2 June/July 2017)	£60.00 to be paid by bacs
CCS Annual membership (April 18 – March 19)	£40.00 to be paid by bacs
TDBC annual grass cutting contract for 2017	£2294.72 to be paid by bacs
Will Grainger plumb in water cooler	£xxxx to be paid by cheque

Resolution to make payments as described above (invoices to be paid by bacs where noted)
Proposed by Cllr Besley, seconded by Cllr Ellis and all agreed by show of hands.

Other payments made since last meeting of WMPC

1. To note: Payments made using debit card:

Annual payment for Drop Box increased storage £79.00 – payment ref: kty9t249 (on Feb fin sheet)

2. To note payments by bacs/transfer

None

3. To note payment by direct debit

Invoice 2799 Monthly payment of £14.40 to Tailored Auto Enrolment, servicing plan (on Feb fin sheet)

Notes to be read with WMPC green financial sheet (to follow)

Note: BACH accounts are separately recorded.

General

No receipts recorded on 1 April since all receipts to 31st March were included in year - end 31st March spread sheet (the 13th column on the spread sheet); so, the year - end balance last year (31 March) becomes this year's carry forward figure at the start of the year (1 April).

Each column heading is dated first of the month.

Each monthly receipts column is a snap shot of what **has been received** in the month prior to 1st of the month.

Each monthly expenditure column itemizes payment that **will be made** (i.e. paying the last month's bills). These are the monthly list of payments for approval.

Some items are paid for at the point of purchase by debit card. These are reported separately under 'payments made'.

Bank statements for 1st of the month provide the figures shown on the financial sheet (bottom left hand corner).

Specific notes for December financial sheet

Receipts

Interest received £2.92 Santander, and £1.67 Lloyds = £4.59

Allotment rent for 2018 3 x £30 = £90.00

Other grants/income/BACH refund Monkton Inn contribution to defibrillator £1100.00

Bus dir/other nil

Expenditure - As listed.

Sundry admin

The two homeworkers allowances (£16.00 x 2 = £32.00) are recorded in this budget line. £4.00 per week is the amount allowed by HMRC which does not need to be reported to them. Both Clerks are eligible because there is no Parish Office from which they work. Annual subscription to Dropbox paid to secure sufficient space (2g allowed for, but entire NP is held in Dropbox, plus all supporting documents; also, WMPC files so that Asst Clerk and Clerk can both access working documents of the Council).

Training: Both Chairmanship trainings are billed from June/July (1x £30.00 for Cllr Haskins, 1 x £30.00 for Cllr Thompson). Delay in invoicing due to temporary staff shortage at SALC.

Website: annual service fee £694.80 + £420.00 upgrade to GDPR standard = £1114.80 on fin sheet plus direct debits payment for email suite.

BACH

Payment for Barrier key fitting (Mi-Space) withheld because insufficient keys provided, more promised, not yet received, so £936.00 will roll over into next month.

Litter bin supplied and installed by TDBC at Sylvan Way in Nov so invoice will follow: £474.00 will roll over into next month.

Budget Check

Increases on Budget receipts:

Rent on the allotments was increased to £30.00 per annum.

Grants from TDBC not included (uncertainty) but they were awarded.

More VAT was reclaimed than expected (fourth quarter yet to be claimed so this figure will increase).

Grants and BACH refunds more than anticipated.

CIL figure was not included in the budget as the building rate not known.

Over spend on Budget payments:

HMRC will be over budget – only one Clerk included in budget.

Sundry admin shows as a deficit this is due to TDBC error in payment in, which had to be repaid. Without this TDBC error, the sundry admin payments would be £909.01 which is within the £1750 budget figure.

Subscriptions over budget because a new version of Arnold Baker was published and a copy was purchased, (first in ten years) costing £75.00. This purchase was not anticipated in the budget, without it the expenditure would be £1191.80, which would have been £8.20 within budget.

Website: increase in annual maintenance was not anticipated, needs to be included in next year's budget.

Lengthsman is over budget because of finger post project, not anticipated.

Bank reconciliation

Balances as per bank statements on 1st February 2018 = £195,311.85. February receipts column including carry forward on 1st February = £195,261.85. The difference of £50.00 is one unrepresented cheque.

BACH finance

Assistant Clerk summarised the BACH finance sheet showing the position at 31st January 2018.

Assistant Clerk confirmed that an additional BACH Contingency bank account had been opened and credited with £1000.00 from the existing BACH bank account, the two bank account balances now appear on the finance sheet.

Assistant Clerk summarised the missing payments and confirmed that payment had now been received for all of these and following the meeting with TDBC, the payment discrepancies have been rectified in the February to April invoice.

30/18 Other matters for report only

Deferred item – future maintenance of POS in the Parish incl. verge cutting etc

31/18. Dates of forthcoming meetings:

Parish Council: all meetings commence at 7.00pm in the BACH committee room

Second Tuesday in the month

9 Jan, 13 Feb, 13 Mar, 10 April, 8 May

Planning Committee: all meetings commence at 7.00pm in the BACH committee room

Wednesday: February 7th, March 7th, May 2nd, June 6th, July 4th, August 1st, October 3rd

Tuesday: January 2nd, April 3rd, September 4th, November 6th, December 4th

Parish Surgery: all Surgeries are from 8.30 – 9.30 am on the second Thursday of the month at the BACH

8 March, 12 April, 10 May, 14 June, 12 July, 9 August, 13 Sept, 11 October, 8 Nov, 13 Dec.

Annual Parish Meeting 28th March 2018 at 7.00pm at the BACH.

Community Awareness Training Event – defibrillator Wednesday 11th April at 7.00pm at the BACH.

There being no further business, the meeting closed at 10.15pm.

Signed Chairman Date.....