



West Monkton Parish Council

ADOPTED

Minutes of the meeting of the Parish Council held on Tuesday 11 December 2018 at 7.00pm in the BACH (Brittons Ash Community Hall), Bathpool.

Present: Cllrs Besley, Ellis, Gage, Hall, Haskins, Thompson and Tully.

In attendance: Mrs P A Cavill, Clerk; Mrs A Shepherd, Assistant Clerk, Ms J Pearson, Clerk to Cheddon Fitzpaine Parish Council, Cllr D Fothergill SCC, 4 members of the public, Mr K Perry, Bathpool Flood Warden, Mr K Tutill, Chairman NP DG, Mr P Elliston, Bathpool Pioneer.

164/18 Apologies

a) Apologies had been received from Cllrs Kelly (personal), Cavill and Parrish, (TDBC Main Council meeting)

165/18 To note

a) Declarations of Interest: none were declared.

b) Dispensation Requests: none had been requested.

c) Amendments to the Register of Disclosable Pecuniary Interest: none had been notified to the Clerk

166/18 To adopt:

a) The minutes of the last meeting of the Council held on 13th November 2018

The minutes, having been previously circulated, were taken as read.

It was resolved to adopt the minutes as a true record, proposed by Cllr Tully, seconded by Cllr Hall, and all agreed by show of hands.

167/18 To note Clerk's report and Assistant Clerk's report – no decisions

Clerk's report

- Attended: NP DG mtg Deane House 14th Nov; mtg with Brushford PC ref NP 15th Nov; WM Liaison mtg 4th Dec, SLCC AGM meeting and Christmas dinner 7th Dec. WM Liaison meeting in Jan cancelled, next meeting 5th Feb.
- Follow up on budget/precept for 2019/2020.
- Notice regarding SALC AGM. This meeting will be held at Edgar Hall Somerton on 18th Dec at 6.00pm. Two representatives per Council. Clerk will attend for WMPC, Asst Clerk for Bishops Lydeard (if she is available). Therefore, one space available for any Councillor?
- Assist Cricket club planning application (WMPC = the applicant, WMCC = the agent). Deal with correspondence from TDBC and others. Application has been approved.
- Facilitate Tripartite CP meetings and follow up. Next meeting 14th January 2019.

Assistant Clerk's report

- Assistant Clerk reported that the internal audit of the unofficial school fund has been completed and payment has been received. A conversation is on-going with the school about management of school hall bookings. The BACH Committee will discuss this further when it next meets on 24th January 2019. The High Interest Account with the Hampshire Trust Bank has been opened. Advice has been sought from SLCC about VAT in respect of the BACH and confirmation has been received that VAT does not need to be charged on BACH invoices and VAT on expenditure can also be reclaimed. Reclaims will started from 1st April 2019.
- Assistant Clerk confirmed that all allotments are now in use following the vacant allotment being taken up by someone on the waiting list. Letters have also been sent to all allotment holders requesting rent is paid by 31st December 2018 for 2019.

168/18 Report from SCC Cllr D Fothergill

Cllr Fothergill noted the following:

Residents encouraged to make contact with Home Fire Safety Checks 0800 0502999

SCC adopting a 'Single Use Plastics Strategy'. Approved on 28th Nov 2018.

Library Service redesign is progressing. Sustainable community partnerships will receive part funding from SCC for 7 years.

'Fit for my future' public drop-in sessions well attended – looking at options for NHS service delivery in Somerset.

Residents encouraged to have the flu jab.

Winter gritting: SCC will fill Grit Bins and deliver dumpy bags, on request from Parish Councils.

Self-harming in Somerset: a recent survey has revealed increase in self-harming especially amongst young women aged between 10 and 24. Somerset level is higher than regional and national average. Information at <https://www.cypsomersethealth.org/sh>

Road safety: deaths on roads in Somerset fell by 12% in 2017, lower than regional trend (22 deaths).

County-wide parking review will start with a comprehensive review in Taunton, taking a whole town approach.

Cllr Fothergill is investigating query ref broken kissing gate – SCC installed but now stated to be landowner's responsibility.

No time frame for WRR yet, although all monies paid by developers and technical drawings have now been handed to developers.

Materials resulting from road resurfacing at Goosenford will be used for hard standing etc in Country Park.

169/18 Reports from TDBC

No reports - all ward Councillors were at Main Council at TDBC.

170/18 Country Park

Chairman Cllr Alan Hall reported that the SCC website is being set up to collect donations towards maintenance. Flyers will go to all Parishes in the County. Meeting on 18th Dec will co-ordinate volunteer planters/SWT. Pegged grid for planting has been installed. Planting will start on 7th Jan 2019. Portaloo and Shipping Container for secure storage will be installed. SCC will pay for calligraphy in the Book of Remembrance; when completed, The Book will be available at both Parishes for those who wish to sign, thereafter stored at Heritage Centre. Presentation to Tripartite meeting went well and saved to a USB which was delivered to TDBC. Application to Countryside Stewardship Scheme is underway using TDBC holding number – investigate to see if it may be better to register a separate holding once Joint committee established. Cllr Thompson reported on the Tripartite (TDBC/CFPC/WM PC) meeting held on 6th Dec 2018 at the BACH.

- First tranche of planting will discharge the landscape condition on the change of use application.
- Ownership of the two fields (currently TDBC) will become 3-way ownership. There are examples elsewhere e.g. Cotswold CP.
- A .Penna will check how Yeovil CP is set up.
- TD needs to increase the detail of the CP in its Strategy documents.
- Links from CP through Somerset Wood into the green necklace will establish a longer country walk around the parish.
- A Declaration of Trust will be made, and a Joint Committee with devolved powers will be set up.
- Open to public later in 2019.
- Next meeting 14th January 2019.

The meeting was adjourned.

Public Question Time By agreement with the Chairman, the questions raised were answered in the body of PQT, where possible. No decisions.

Bathpool Pioneer asked the time scale for tree planting in the County Park. Cllr Hall said it would be from 1st Jan to end Feb 2019, then second planting in winter 2019, third planting in 2020.

Nfa

Bathpool Pioneer spoke about the suggestion for the Labyrinth, explaining the need for an oasis for quiet reflection in a busy urban environment. Straw poll is indicating support from residents.

Edinburgh university labyrinth cost £8,000.00. Mr K Tutill explained that extra charges to maintenance of public open spaces and increase in public liability would be passed onto residents paying the maintenance charges to Persimmon. An item will be put into the March/April Village News to assess interest.

Bathpool Pioneer

A resident asked when the bollards would be replaced on the pinch points outside 148 Bridgwater Road. The bollard has been removed from the footpath running down the side of the school to Pippin Road. Clerk will take up with Kate Payne, Persimmon.
Questions raised about bus stops and raised kerbs in the new development. Need to check.

Clerk

Clerk

Public Question Time was closed, and the meeting was reconvened.

171/18 Planning

a)

It was resolved to accept the recommended comments from the WMPC Planning Committee, proposed by Cllr Ellis, seconded by Cllr Besley and all agreed by show of hands. Comments will be submitted to TDBC by Clerk.

Clerk

48/18/0055 Ms A Penn: Erection of 4No. detached dwellings with associated works on land to the south of the Coach House, Sidbrook, West Monkton

West Monkton Parish Council is unable to support this application for the reasons set out below.

Application 48/18/0055 is for 4 No. three bedroomed chalet style bungalows. Comments with reference to the previous application and this one made in the Landscape and Visual appraisal are noted.

Clerk

The Parish Council is unable to comment on the acceptability of the chalet bungalows as insufficient information has been provided: no ridge heights shown, no materials indicated (see H2 below).

The site location is the same as 48/13/0082, i.e. demonstrably beyond the defined settlement limit (Core Strategy page 79). See para 3.2 of the Planning Statement submitted with this application.

The tall trees to the southern boundary of the application site form part of the 'green necklace' of the Monkton Heathfield Urban Extension and fall within the Hestercombe House SAC Appropriate Assessment (which conserves local populations of Lesser Horseshoe Bats and other rare bat species).

The application does not comply with the WM & CF Neighbourhood Plan (2017) Policies as listed below (policies are quoted in italics):

H2 External materials for residential development

Materials are not specified on the application form nor on any of the drawings. Please comply with NP Policy H2:

Residential developments must incorporate the use of appropriate local and traditional external building materials, such as red sandstone (or suitable equivalent) and natural slate/natural clay roof tiles (or suitable equivalent), particularly with respect to the use of traditional materials on prominent entrance and corner buildings.*

H3 Refuse bin storage

Bin store is not drawn on the drawing 41113/19. The words are written on the drawing but no information is provided about the structure of the store to accommodate wheelie bins etc in a concealed position. Please comply with NP Policy H3.

Where there is no provision for direct access to the rear of a new dwelling, other than through the dwelling itself, a suitable refuse bin-store must be incorporated into the front of the dwelling/curtilage so that wheelie bins, or other containers for household refuse and recycling, can be stored in a concealed position.

T1 Footpath network

Parish Council would wish to see provision made in the wooded area for a potential link to the Somerset Wood/Country Park, through the landscape buffer shown on drawing SPP02 labelled 'Landscape buffer with Sidbrook Orchards left to regenerate naturally and managed as a woodland belt'. There is no statement as to how the woodland belt would be managed. The corresponding drawing 41113/19 does not show the woodland belt as a separate area, but within the curtilage of Plot 2. Is the buffer zone to be fenced off (not shown on any relevant drawings but stated in the Ecological Update page 1 and page 6)? How would this fenced off buffer zone be managed?

- Provide safe and convenient public cycle and footpaths which connect with existing foot and cycle networks within the NP area and which also link into cycle and foot networks adjoining the NP area, particularly with respect to the Urban Extension and associated green space areas such as the green wedge and country park;

R1 Dark Skies

Directional lighting is mentioned with reference to construction works, (Ecological Update page1), but no reference to external lighting on drawings 41113/20 - 31. Please ensure external lighting on all buildings including garages complies with Policy R1 by installing LED downlighters of an appropriate wavelength. A sensitive lighting scheme is recommended in the Ecological Appraisal submitted with this application (para 4.4).

Otherwise acceptable development proposals which include measures to maintain and enhance dark skies within the NP area will be supported. Applications for new development requiring a lighting scheme should show how dark skies will be protected, and must seek to minimise additional light pollution.

Other comments

The Parish Council notes very strongly that measures to protect the local bat population must be retained and therefore there must be no diminution of the hedgerows and trees on the site, some of which are protected by TPO. The Parish Council would support the recommendations in the Ecological Update page 6 which recommends further planting of diverse native trees, shrubs and floral species to improve and enhance the biodiversity of the site. The Hestercombe House SAC Ecological Zone of Influence (EZI) (describing bat foraging areas) includes the application site, and the Ecological Update provides supporting evidence of this.

The Parish Council would support the recommendation made in the Ecological Appraisal that bird boxes should be installed (para 4.3)..

b) Planning decisions are on TDBC website.

172/18 Budget and Precept for 2019-2020 – to consider and adopt recommendations from Working Party
The papers in support of the Working Party recommendations had been circulated prior to the PC meeting.
The increase will be £1.15 per D band tax (4%).

- The Forward Plan for 2019/20 from last year indicated expenditure likely to be £86334.00: projected overrun is £50533.28.
- The budget for 2019/20 has taken into account the need to cover costs for services no longer provided or very reduced by SCC and TDBC; increase in employees/salaries; training needs, transparency rules & local government finance; Neighbourhood Plan delivery of targets and start of review; Country Park.
- Country Park and Environment budget lines for next three years take into account need for contract management, therefore possibly another member of staff.
- Lengthsman Services hourly rate will increase to £11.00 per hour
- CIL spend is on capital projects, but CIL not included in budget.
- Aim to be a paperless council as soon as possible, initiating rolling programme to keep technology up to speed, replacing laptops etc every 3-4 years.
- Environment initiative – owl boxes, sparrow terraces, bee boxes f.o.c. on application by residents.

It was resolved to submit a precept of 62095.39 to TDBC for 2019/2020, proposed by Cllr Gage, seconded by Cllr Hall and all agreed by show of hands.

It was resolved to start a rolling programme of regular updates to PC owned laptops and to repurpose 'old' laptops for use by any Councillor, or if no take up, to dispose of to a suitable charity; and to commence the programme immediately by purchase of replacement laptop for HP Pavilions purchased in 2015. Proposed by Cllr Tully, seconded by Cllr Ellis and all agreed by show of hands.

173/18 MH development

a) Dyers Brook bridge: this is a CIL (Community Infrastructure Levy) project.

Quotes have been obtained for a box culvert 2mtrs by 1 mts. Crane can be hired, working from Heathfield Drive side of stream. Clerk will check consent from Persimmon remains in place. Copy of correct LCDA form requested for D LeBrun SCC. Site survey will be f.o.c. and will be commissioned. Anticipated start in Spring 2019.

Cllr Gage
Clerk

174/18 Environmental

- a) SCC Finger post restoration project: *manufacturing in progress*
- b) CIL projects: progress report from Assistant Clerk
- Cycle path which runs around the canal roundabout side (ERR) along the A38 and into Dyers Lane
- Croft garage pavement to Sylvan Way
- Assistant Clerk confirmed that there was no progress to report in respect of these projects. An outcome / way forward is awaited from SCC.
- Parish signage
- Assistant Clerk confirmed that the application for parish signage has been submitted to SCC following the discussion at the last meeting.

c) Bus shelter review:

Clerk reported prices and styles from Littlethorpe, manufacturers of wooden shelters. Discussion on style of shelter. Style of shelter doesn't have to be uniform throughout the parish, but could reflect local ambience. Clerk to bring metal prices and styles for comparison to Jan meeting. Monkton Elm will be advised of the proposals. SCC license will cost £165.00, plus legals circa £350.00. Noted that a request has been made for bus shelters at the two stops on Bridgwater Road by the bus gate.

d) identification of roundabouts in Parish by farm implements/sculpture/public art:

Chairman reported offer of old farm implements in return for charitable donation. Roundabouts not well supported, but use in the Country Park will be investigated (Cllr Hall).

175/18 Reports, including recent developments, matters to consider, and decisions to be made:

a) West Monkton Parish Council Chairman

Cllr Haskins reminded Councillors that Six Lines are needed for the Annual report.

All Councillors

b) Bathpool Flood Warden Mr K Perry

Mr Perry reported that was well although the ground is a lot wetter, and the flood defence ditch behind Bridgwater Road houses has water in it. On 27 Nov there was a 51- inch rise at the flap valves on the old R Tone; there was 17mm of rain that day. The height of the flaps was 54cm away from the flood alert, although within 5 cm of flood alert at Bishops Hull. Rainfall in SW England has increased by 127% over the past 30 years. Cllr Thompson observed that the flooding comes from the ditch as the flap valves remain closed when the R Tone water level rises and stop the R Tone flooding into the ditch. A clearer idea is emerging of the causes of flooding at Bathpool which will inform and reinforce infrastructure options.

The pump will be deployed by EA when appropriate – not exclusively based at Bathpool. The pump is better than the previous pump.

c) NP Delivery Group report Mr K Tutill

1. We were concerned after the release of new government guidance in July 2018 of the potential need for updating the NP within 2 years of its approval to prevent a challenge from developers who submitted planning applications after this time. We therefore arranged a meeting with TDBC in mid-November to try to get some clarification of what needed to be done.
2. Jo, Tricia, Norman and myself met with Andrew Penna who is the new Monkton Heathfield Team Leader on 14th November.
3. The main outcome was that in Andrew's opinion the 2-year review only applies to NPs where additional housing allocations are made by the Parish Councils. However, our NP is still bound by the general updating advice/regs within the guidance and as such a review of the existing policies to see if they remain relevant is still necessary, and whilst there is no stipulated time it would be prudent to keep the NP as up to date as possible.
4. To this end I believe it is necessary to consider this in the latter half of 2019 and that some allocation of monies for a budget within the Precept for 2019/20 is needed.
5. Ann Rhodes at TDBC has retained a responsibility for all things relating to NPs and as such we will be meeting with her in January to gain a greater understanding of exactly what is

needed and to formulate some form of plan going forwards. The result of this will hopefully be reported to the Parish meetings in February.

6. Additional Grant has been made available by the government of up to £17k per NP, but the wording relates to the development of Plans rather than the update of them. We will hopefully get clarification as to whether we can apply for funds at our meeting with Ann.

d) Councillors with roles of responsibility:

Member for Footpaths Cllr Gage: Parish Paths survey completed by Cllr Gage, will be submitted to SCC.

Clerk

BACH: Chairman Cllr Gage reported on storage requirements. Hirers need separate cupboards. Wooden fitted cupboards found to be the cheapest option for the dimensions required. Contract placed, but ill-health has delayed the start date.

Allotments: Allotments are fully occupied. There are 2 people on the waiting list.

Nfa

Member for Highways: Cllr Besley

Questioned when white lane lines would be painted on ERR approaching Canal rounabout. Will be part of WRR works.

Parking too close to junction of Meadway with A3259 was reported. This will be passed on to PCSO.

Clerk

Drain covers on A3259 are too high. Can be reported using SCC website.

Survey of gullies needing repair is underway and will be passed to D Quick when done to discuss contractors and licenses. Inspected so far: Dosters Lane, Blundells Lane, Church Hill, Cherry Grove.

Cllrs Haskins and Gage

Member for Public Open Spaces and Flooding: Cllr Thompson

Cllr Thompson reported that the letter of reassurance to the residents at Hyde Lane had been sent by the EA. He was monitoring the webcams and in regular contact with Mr Perry.

Nfa

Member for Safe Routes to School and recreation areas: Cllr Tully

Cllr Tully reported that Heathfield School had stated that the school had no responsibility for school pupils once off campus, therefore not in a position to take action over the children running across the traffic lights.

Nfa

Member responsible for Community Liaison and Transportation: Cllr Kelly

Volunteers for the village news - I have a few mums happy to help out so I'm confident we have enough people to spread the load.

Nfa

Everyone is now happy due to the roads being sorted. After our community meeting I feel no need to have another meeting and take anything further.

Myself and Keri Parr are in the process of organising our events for next year as we are still hoping to push the boat out for Easter and Summer fates this year and need plenty of planning time. We already have volunteers willing to help for stalls and games.

Also the idea of the Labyrinth is positive, from Pauls proposal. Only thing was where it had been suggested is a place a lot of the older kids play football, other than that I think it will be a great thing to have in our community.

A brief note on an idea that has just been floating is organising some sort of acting group? For kids of any age and to have a show at the end of the term or year. This is an idea and something that

would take a lot of time and consideration but something I feel would be a fantastic idea. There won't be any further detail on this for a few months as research needs to be done. Any ideas, objections or issues would be greatly appreciated at this time.

e) Communications Report

Assistant Clerk confirmed that regular updates had been made during the month to both the website and facebook page.

Assistant Clerk confirmed that a quote had been obtained from the logo designer to design the welcome pack covers. It was proposed by Cllr Gage, seconded by Cllr Ellis and agreed with all in favour to accept the quote. Assistant Clerk confirmed that contact had been made with a number of businesses in the parish to ask if they would be interested in paying for an advert on the welcome pack covers. Three or four businesses have expressed an interest.

f) GDPR

Assistant Clerk reported that advice had been received during the SLCC Regional Conference to develop some further GDPR policies. These will be developed over the coming weeks and brought to a future meeting for approval.

g) Reports from Parish Council representatives on other bodies: Consultations

a) West Monkton Village Hall Management Committee.

Work at the Village Hall is complete, new curtains are being purchased. New Vice Chairman will provide update for Village Hall for website.

b) Spital Trust. No report, next meeting March.

c) Any other event at which WMPC was represented – none other than activities reported elsewhere.

176/18 Assets

.Asset Register is up to date

177/18 Finance

- a) Quotes received
none (*Village Signage underway*)
- b) To note receipts and payments and approve payments listed below
- c) To note bank reconciliation and budget check, WMPC and BACH (green financial sheets)
- d) Bank accounts
- e) BACH finance, see below
- f) To approve budget and precept recommendations from Working Party

Receipts and payments (item b above)

Information relating to named, or otherwise identifiable, individuals is confidential and has been redacted in documents placed in the public domain

Receipts

Interest as per green sheet:	Lloyds	£2.57
	Nationwide	£37.04
Business List subscription x 1	£15.00	
Allotment (end of year plus 2019 rent)	£32.50	

Payments

Bus shelter cleaning and litter picking for Dec	
Mr A Pritchard, all his pay after tax => employee voluntary contribution to pension ¹	£xx to be paid by direct debit
Clerks salary (after tax) Dec	£xx to be paid by bacs
Asst Clerk (after tax) Dec	£xx to be paid by bacs
HMRC month 9	£xx to be paid by bacs

¹ After tax, Tailored Auto Enrolment make payment to Legal and General 'nest' fund by direct debit

Homeworkers allowance Clerk	£16.00 to be paid by bacs
Homeworkers allowance Assistant Clerk	£16.00 to be paid by bacs
Lengthsmans services in Nov -no invoice/no work this month	
Mowgate hedge trimming (CP)	£294.00 to be paid by bacs

Resolution to make payments as described above (invoices to be paid by bacs where noted)

Proposed by Cllr Ellis, seconded by Cllr Hall and all agreed (show of hands)

Urgently needed to facilitate planting at Country Park from 1 Jan to 31 March 2019: One shipping container with internal shelving cost max £3500.00 plus first aid kit circa £30.00; rental of one portaloo (emptied, cleaned, toilet paper, handbasin) competitively quoted at £20.00 per week until 31 March, robust padlock and set of keys for toilet servicing (max £30.00).

Resolution to purchase shipping container etc. (max £3500.00) and agree rental of portaloo at £20.00 per week to 31 March 2019

Proposed by Cllr Gage, seconded by Cllr Thompson and all agreed (show of hands).

Payments made since last meeting of WMPC

1. To note: Payments made using debit card

Viking x 2 screens £357.60 (318+vat59.60less £20 discount)

Viking litter pickers £39.48 (32.90+6.58vat)

Amazon bag hoops for litter picking £69.50

2. To note payments by bacs/transfer -nil

3. To note payment by direct debit

Invoice 4669 Monthly payment of £12.00 + vat £2.40 = £14.40 to Tailored Auto Enrolment, servicing plan

Invoice SWS103650 Monthly payment of £39.60 +vat £7.92 = £47.52 to Somerset Web Services (on Nov fin sheet).

Notes below to accompany WMPC green financial sheet: BACH accounts are recorded on a separate spreadsheet.

General notes

No receipts recorded on 1 April since all receipts to 31st March were included in year - end 31st March spread sheet (the 13th column on the spread sheet); i.e. the year - end balance last year (31 March) becomes this year's carry forward figure at the start of the year (1 April).

Each column heading is dated first of the month.

Each monthly receipt column is a snap shot of what **has been received** in the month prior to 1st of the month.

Each monthly expenditure column itemizes payment that **will be made** (i.e. paying the last month's bills). These are the monthly list of payments for approval.

Some items are paid for at the point of purchase by debit card and reported separately under 'payments made'.

Bank statements for 1st of the month provide the figures shown on the financial sheet (bottom left hand corner).

Note: Councils are able to reimburse necessary costs incurred by Councillors for the care of dependent children and adults. (Arnold-Baker 16.36).

Specific notes for WMPC Dec financial sheets

WMPC Receipts

Interest received Lloyds £2.57, Nationwide £37.04 = £39.61

Business Directory annual subscription (£15.00) x 1 = £15.00

Allotment rent end of year plus 2019 = £32.50

WMPC Expenditure - As listed.

Spending on Country Park – hedge cutting against A3259 not capital expenditure, taken out of Environment budget line (£294.00).

WMPC Bank reconciliation (item c above)

On green financial sheet. All reconciled, one unrepresented cheque.

BACH finance (item e above)

Assistant Clerk presented the BACH Finance Sheet, providing the position in relation to the BACH finances to the end of November. One payment was outstanding on the finance sheet, which has since been paid.

Budget/Precept (item f)

The increase will be £1.15 per D band tax (4%).

- The Forward Plan for 2019/20 from last year indicated expenditure likely to be £86334.00: projected overrun is £50533.28.
- The budget for 2019/20 has taken into account the need to cover costs for services no longer provided or very reduced by SCC and TDBC; increase in employees/salaries; training needs, transparency rules & local government finance; Neighbourhood Plan delivery of targets and start of review; Country Park.
- Country Park and Environment budget lines for next three years take into account need for contract management, therefore possibly another member of staff.
- Lengthsman Services hourly rate will increase to £11.00 per hour
- CIL spend is on capital projects, but CIL not included in budget.
- Aim to be a paperless council as soon as possible, initiating rolling programme to keep technology up to speed, replacing laptops etc every 3-4 years.
- Environment initiative – owl boxes, sparrow terraces, bee boxes f.o.c. on application by residents.

Resolution to adopt budget and precept recommendations of Working Party, and agree the Precept for 2019/2020 to be £62095.39. Proposed by Cllr Gage, seconded by Cllr Hall and all agreed (show of hands).

Resolution to start rolling programme of regular updates to PC owned laptops and to repurpose 'old' laptops for use by any Councillor, or if no take up, to dispose of to a suitable charity; and to commence the programme immediately by purchase of replacement laptop for HP Pavilions purchased in 2015.

Proposed by Cllr Tully, seconded by Cllr Ellis and all agreed (show of hands).

178/18 Dates of forthcoming meetings:

All meetings commence at 7.00pm in the BACH committee room

Parish Council:

Second Tuesday in the month

2019: 8th January, 12th February, 12th March, 9th April, 14th May (**Annual Parish Council Meeting**), 11th June, 9th July, 13th August, 10th September, 8th October, 12th November, 10th December.

Planning Committee

First Tuesday in the month

2019: 2nd January, 5th February, 5th March, 2nd April, 7th May, 4th June, 2nd July, 6th August, 3rd September, 1st October, 5th November, 3rd December.

Parish Surgery

Second Thursday in the month at 8.30 am – DROP-IN

Annual Parish Meeting 27th March 2019 at 7.00pm at the BACH

Neighbourhood Plan Delivery Group meeting with A Rhodes TDBC 15th Jan 2019

Country Park Tripartite Committee 14th Jan 2019

BACH committee 24th January 2019 at 7.00pm

Budget and Precept working party will meet in Nov 2019.

There being no further business, the meeting closed at 9.25pm.

Signed Chairman.....

Date.....