



Clerk to the Parish Council: Mrs. A Shepherd

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18th March 2020

I hereby give notice that an extraordinary meeting of West Monkton Parish Council will be held in the Activity Hall, BACH (Brittons Ash Community Hall), on **Wednesday 25th March 2020 at 7.00pm**.

Members of the public are welcome to attend, those on the Electoral Roll of the Parish may speak during public question time.

Amy Shepherd

Clerk to the Parish Council

AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities
- 2) To note:
 - a) Declarations of Interest
 - b) Dispensation Requests
 - c) Amendments to the Register of Disclosable Pecuniary Interest
- 3) To discuss and consider steps that the Parish Council should take for the community during the Coronavirus Pandemic
- 4) Delegated Authority arrangements during Coronavirus Pandemic **(R)**
 - a) Authorisation to make payments over £500.00
 - b) Authorisation to accept quotations
 - c) How to agree responses to planning applications
 - d) Decisions in relation to the operation of the BACH
 - e) Other decisions that may be required
- 5) Other matters for report only – items for discussion - no decision
- 6) Dates of forthcoming meetings: all meetings take place in the BACH committee room

Parish Council:

Second Tuesday in the month

2020: 14th Apr, 12th May, 9th Jun, 14th Jul, 11th Aug, 8th Sept, 13th Oct, 10th Nov, 8th Dec.

Planning Committee

First Tuesday in the month

2020: 7th Apr, 5th May, 2nd Jun, 7th Jul, 4th Aug, 1st Sep, 6th Oct, 2rd Nov, 1st Dec.

Parish Surgery

Second Thursday in the month at 8.30 am – DROP-IN – Not in December due to General Election

Audit Working Party: 17th April 2020 9am

Annual Parish Meeting 25th March 2020 at 7.00pm at the BACH

BACH committee 16th April 2020, 7.00pm

Budget and Precept Working Party November 2020.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

(R) = Resolution to be considered / required.