



West Monkton Parish Council

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**Parish Council website:** [www.westmonkton.net](http://www.westmonkton.net)

**BACH bookings:** [bachbookings@westmonkton.net](mailto:bachbookings@westmonkton.net)

26<sup>th</sup> March 2020

I hereby give notice that an extraordinary meeting of West Monkton Parish Council will be held virtually via Zoom (<https://us04web.zoom.us/j/501218167>) on **Wednesday 1<sup>st</sup> April 2020 at 7.00pm.**

Members of the public are welcome to participate, those on the Electoral Roll of the Parish may speak during public question time.

Amy Shepherd  
Clerk to the Parish Council

### AGENDA

- 1) To receive any apologies (with reasons), introductions with responsibilities
- 2) To note:
  - a) Declarations of Interest
  - b) Dispensation Requests
  - c) Amendments to the Register of Disclosable Pecuniary Interest

Meeting will be adjourned

### Public Question Time

*Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum. You have three minutes in which to speak.*

Meeting will reconvene

- 3) Update on advice received from SALC / NALC / SLCC / Government
- 4) To discuss and consider steps that the Parish Council should take for the community during the Coronavirus Pandemic
- 5) Delegated Authority arrangements during Coronavirus Pandemic **(R)**
  - a) Authorisation to make payments over £500.00
  - b) Authorisation to accept quotations
  - c) How to agree responses to planning applications
  - d) Other decisions that may be required
- 6) Other matters for report only – items for discussion - no decision
- 7) Dates of forthcoming meetings and arrangements for meetings

#### Parish Council:

**Second Tuesday** in the month

2020: 14<sup>th</sup> Apr, 12<sup>th</sup> May, 9<sup>th</sup> Jun, 14<sup>th</sup> Jul, 11<sup>th</sup> Aug, 8<sup>th</sup> Sept, 13<sup>th</sup> Oct, 10<sup>th</sup> Nov, 8<sup>th</sup> Dec.

#### Planning Committee

**First Tuesday** in the month

2020: 7<sup>th</sup> Apr, 5<sup>th</sup> May, 2<sup>nd</sup> Jun, 7<sup>th</sup> Jul, 4<sup>th</sup> Aug, 1<sup>st</sup> Sep, 6<sup>th</sup> Oct, 2<sup>rd</sup> Nov, 1<sup>st</sup> Dec.

#### Parish Surgery

**Second Thursday** in the month at 8.30 am – DROP-IN

**Audit Working Party:** 17<sup>th</sup> April 2020 9am (Virtual Meeting)

**Annual Parish Meeting:** TBC

**BACH committee:** TBC

**Budget and Precept Working Party:** November 2020.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

**(R)** = Resolution to be considered / required.