



West Monkton Parish Council

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**Parish Council website:** [www.westmonkton.net](http://www.westmonkton.net)

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4 February 2019

I hereby give notice that the next meeting of West Monkton Parish Council will be held in the Committee Room, BACH (Brittons Ash Community Hall), on **Tuesday 12<sup>th</sup> February 2019 at 7.00pm.**

Public Question time at this meeting will be at approximately 7.20pm. Members of the public are welcome to attend.

Tricia Cavill

Clerk to West Monkton Parish Council

**AGENDA**

- 1) To receive any apologies (with reasons), introductions with responsibilities
- 2) To note:
  - a) Declarations of Interest – Cllr Cavill
  - b) Dispensation Requests
  - c) Amendments to the Register of Disclosable Pecuniary Interest
- 3) a) To adopt the minutes of the last meeting of the Council held on 8<sup>th</sup> January 2019  
b) To adopt the minutes of the BACH committee held on 18<sup>th</sup> October 2018
- 4) To note Clerk's report and Assistant Clerk's report – no decisions
- 5) SCC report from Cllr D Fothergill – no decisions
- 6) TDBC reports from Cllr Cavill, Cllr Parrish - no decisions
- 7) Country Park- progress update; Trust/Tripartite Joint Committee: consider how to proceed. Tripartite Meeting on 14<sup>th</sup> and 28<sup>th</sup> Jan. Discharge of Planning Conditions on CP – how to resolve to ensure no loss of momentum; consider seeking services from outside expert. CP finance sheet and resolution for further support. Somerset Wood: progress with tree planting and donations. Resolutions may be required.

Meeting will be adjourned

**Public Question Time**

*Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.*

*Please make your wish to speak known to the Chairman or the Clerks on arrival. When called, please give your name.*

*You have three minutes in which to speak.*

Meeting will reconvene

- 8) Planning:
  - a) To consider recommendations from the WMPC Planning committee on applications received by 5<sup>th</sup> February 2019, (listed on TDBC website); and to consider any others to date
  - b) To note that Planning decisions made are available on TDBC website filed under the application number
- 9) MH development
  - a) Dyers pond project (a CIL project): working group Cllrs Haskins, Gage, Cavill, Tully, and Ellis: update. Quotes for drawings, supply and install. Approvals from authorities.

10) Environmental

- a) SCC Finger post restoration project: foundry order delivered, commencement of work?
- b) CIL projects: progress report from Assistant Clerk
  - Cycle path which runs around the canal roundabout side (ERR) along the A38 and into Dyers Lane
  - Croft garage pavement to Sylvan Way
  - Parish signage
- c) Bus shelters at Monkton Elm: application submitted to SCC for licence to obstruct Highway. BSL quotes accepted and will install thereafter. Waiting response from SCC.

11) Reports, including recent developments, matters to consider and decisions to be made:

- a) WMPC Chairman Cllr Haskins: **Six Lines** for Annual Report
  - b) Bathpool Flood Warden Mr Kevin Perry:
  - c) NP Delivery Group Chairman Mr K Tutill: meeting with TDBC on 15<sup>th</sup> Nov
  - d) Councillors with roles of responsibility (not all Councillors will have a report to make)
    - Footpaths: Cllr Gage
    - BACH Chairman: Cllr Gage
    - Allotments: Cllr Haskins (Assistant Clerk)
    - Highways: Cllr Besley
    - Public Open Spaces and flooding: Cllr Thompson
    - Safe Routes to School, recreation and childrens play areas: Cllr Tully:
    - Community Liaison/Transportation: Cllr Kelly
  - e) Communications Assistant Clerk A Shepherd:
  - f) GDPR: two policies for adoption
- Representatives on outside bodies/Response to Consultations
- g) West Monkton Village Hall Management Committee; Cllr Tully to report
  - h) The Spital Trust: no meeting until March 2019
  - i) Any other events at which WMPC was represented
  - j) Consultations submitted: *none*

12) Assets

- a) Asset register requires updating: finger posts, / barrows / trolley.

13) Finance

- a) Quotes
- b) To receive receipts and payments, approve payments
- c) To note bank reconciliation and budget check, PC and BACH
- d) Bank accounts
- e) BACH finance

14) Other matters – no decision

Future ownership and maintenance of POS in the Parish – *ongoing*

15) Dates of forthcoming meetings: all meetings commence at 7.00pm in the BACH committee room

**Parish Council:**

**Second Tuesday** in the month

2019: 8<sup>th</sup> January, 12<sup>th</sup> February, 12<sup>th</sup> March, 9<sup>th</sup> April, 14<sup>th</sup> May (**Annual Parish Council Meeting**), 11<sup>th</sup> June, 9<sup>th</sup> July, 13<sup>th</sup> August, 10<sup>th</sup> September, 8<sup>th</sup> October, 12<sup>th</sup> November, 10<sup>th</sup> December.

**Planning Committee**

**First Tuesday** in the month

2019: 2<sup>nd</sup> January, 5<sup>th</sup> February, 5<sup>th</sup> March, 2<sup>nd</sup> April, 7<sup>th</sup> May, 4<sup>th</sup> June, 2<sup>nd</sup> July, 6<sup>th</sup> August, 3<sup>rd</sup> September, 1<sup>st</sup> October, 5<sup>th</sup> November, 3<sup>rd</sup> December.

**Parish Surgery**

**Second Thursday** in the month at 8.30 am – DROP-IN

**Neighbourhood Plan Delivery Group** meeting with A Rhodes TDBC 15<sup>th</sup> Jan 2019

**Country Park Tripartite Committee** 14<sup>th</sup> Jan 2019

**Annual Parish Meeting** 27<sup>th</sup> March 2019 at 7.00pm at the BACH

**BACH committee** 24<sup>th</sup> January 2019 at 7.00pm

**Budget and Precept** working party will meet in Nov 2019