



## West Monkton Parish Council

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**Parish Council website:** [www.westmonkton.net](http://www.westmonkton.net)

7<sup>th</sup> May 2019

I hereby give notice that the meeting of West Monkton Parish Council will be held in the Committee Room, BACH (Brittons Ash Community Hall), on **Tuesday 14<sup>th</sup> May 2019 at 7.00pm.**

**This is the Annual Meeting of the Parish Council.**

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend, those on the Electoral Roll of the Parish may speak.

Amy Shepherd

Clerk to the Parish Council

### AGENDA

1. To receive any apologies (with reasons), to minute that a quorum is present
2. To note:
  - a. Declarations of Interest
  - b. Dispensation Requests
  - c. Amendments to the Register of Disclosable Pecuniary Interest
3. Election of Chairman
4. Election of Vice Chairman
5. Acceptance of Office forms to be received by Clerk for all Councillors and from Chairman, Vice Chairman
6. To adopt the minutes of previous meetings:
  - a. Parish Council meeting held on 9<sup>th</sup> April 2019
  - b. BACH Committee meeting held on 24<sup>th</sup> January 2019
7. To review delegations:
  - a. To Clerk: In consultation with the Chairman, for grant of dispensations (last granted October 2014)
  - b. To BACH committee: The day to day running of the BACH will be by the BACH committee, minutes (including resolutions) to be ratified by WMPC.
8. To review terms of reference for Planning Committee: that in accordance with previous practice and to ensure that a quorum is achieved, all Councillors shall be members of the Planning Committee
9. To review and adopt current Standing Orders, Financial Orders, Code of Conduct as available on West Monkton web site and to record by Minute of Council that the conditions of the General Power of Competence are satisfied and that email service of agendas is acceptable.
10. To review/confirm representatives on external bodies: with reporting back to Parish Council
  - a. the Village Hall Management Committee
  - b. the Spital Trust

11. To elect Councillors to the following roles of responsibility:  
Member responsible for: Footpaths, BACH Chairman, Allotments, Highways, Public Open Spaces and Flooding, Safe Routes to School/Recreation and Children's Play areas, Community Liaison and Transportation
12. To note that the Register of Assets is up to date and is due for review in October 2019
13. To confirm that the Council is insured with BHIB Limited and the policy will be renewed in June 2019
14. To consider and confirm continuation of annual subscriptions to SALC, SLCC, CCS, CCS Buildings
15. To note reports from Clerk and Assistant Clerk (no report this meeting)
16. SCC report from Cllr D Fothergill – no decisions
17. SW&T Council reports from District Councillor – no decisions
18. Country Park – progress update; to agree further toilet hire arrangements. To adopt maintenance schedule as previously circulated and recommended by Tripartite Group members. Update in respect of Public Spaces Protection Order. Resolutions may be required.

Meeting will be adjourned

#### **Public Question Time**

*Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum. Please make your wish to speak known to the Chairman or the Clerks on arrival. When called, please give your name. You have three minutes in which to speak.*

Meeting will reconvene

19. Planning:
  - a. To consider responses to be made to planning applications received, as listed on SW&T Council website including;
    - 48/19/0018 Erection of single storey extension at Jesmondene, Goosenford.
    - 48/19/0021 Variation of conditions No's 02 (approved plans), 03 (parking turning areas), 09 (surface water drainage) and 12 (landscaping) of application 48/18/0052 at Plot 1 Court gardens on land to the south of Summercourt, Dosters Lane, West Monkton.
    - 38/19/0129 Erection of 347 houses at Lyngford Lane
 and to consider any others to date
  - b. To note Planning decisions made are available on SW&T Council website filed under the application number
20. MH development
  - a. Dyers pond project: working group Cllrs Haskins, Gage, Cavill, Tully, and Ellis: update to report progress.
  - b. Management of Open Spaces in MH1: progress update. Working Group for project to be formed.
  - c. MH2 Development – progress update.
21. Environmental
  - a. SCC Finger post restoration: progress update.
  - b. CIL Projects: progress update
    - Cycle path which runs around the canal roundabout side (ERR) along the A38 and into Dyers Lane, Croft garage pavement to Sylvan Way and road gully repairs – Acceptance of quotation from RW Gale
    - Parish Signage
    - Bus shelters at Monkton Elm
22. Reports – Chairman to advise on future reports
  - a. Bathpool Flood Warden - Mr Kevin Perry
  - b. BACH Chairman: Cllr Gage
  - c. Communications Report
  - d. GDPR

Reports from Parish Council representatives on outside bodies/Response to Consultations

  - e. West Monkton Village Hall Management Committee
  - f. The Spital Trust
  - g. Any other events at which WMPC was represented – Clerks Briefing and Finance Training (Clerk/Assistant Clerk)

- h. Consultations submitted
23. Finance: see details in report
- a. Quotes
  - b. Adoption of the WMPC accounts and Accounting Statements for External Audit
  - c. To receive receipts and payments and approve payments
  - d. To note bank reconciliation and budget check, PC, BACH and CP
  - e. Bank accounts
  - f. BACH finance
24. Other matters for report only – items for discussion - no decision  
Parish Warden / Village Ranger  
Items for next meeting agenda – by Monday 3<sup>rd</sup> June
25. Dates of forthcoming meetings: all meetings commence at 7.00pm in the BACH committee room

**Parish Council:**

**Second Tuesday** in the month

2019: 11<sup>th</sup> June, 9<sup>th</sup> July, 13<sup>th</sup> August, 10<sup>th</sup> September, 8<sup>th</sup> October, 12<sup>th</sup> November, 10<sup>th</sup> December.

**Planning Committee**

**First Tuesday** in the month

2019: 4<sup>th</sup> June, 2<sup>nd</sup> July, 6<sup>th</sup> August, 3<sup>rd</sup> September, 1<sup>st</sup> October, 5<sup>th</sup> November, 3<sup>rd</sup> December.

**Parish Surgery**

**Second Thursday** in the month at 8.30am – DROP-IN

**Neighbourhood Plan Delivery Group**

**Country Park Tripartite Committee**

**Annual Parish Meeting** 25<sup>th</sup> March 2020 at 7pm at the BACH

**BACH Committee:** 18<sup>th</sup> July 2019 at 7pm at the BACH

**Budget and Precept** working party will meet in November 2019.

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.