



West Monkton Parish Council

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28th April 2021

I hereby give notice that the meeting of West Monkton Parish Council will be held virtually via Zoom (Join Zoom Meeting: <https://us02web.zoom.us/j/89529839459>) on **Tuesday 4th May 2021 at 7.00pm.**

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless the Parish Council by resolution/s enters confidential session, when the public are lawfully excluded. Such entitlement to attend does not include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose.

Public question time at this meeting will be held about 7.20pm. Members of the public are welcome to attend, those on the Electoral Roll of the Parish may speak.

Amy Shepherd

Clerk to the Parish Council

AGENDA

- 1) To receive any apologies (with reasons), to minute that a quorum is present
- 2) To note:
 - a) Declarations of Interest
 - b) Dispensation Requests
 - c) Amendments to the Register of Disclosable Pecuniary Interests
- 3) Election of Chairman
- 4) Election of Vice Chairman
- 5) Acceptance of Office forms to be received by Clerk for all Councillors and from Chairman, Vice Chairman
- 6) To adopt the minutes of the last meeting of the Parish Council on 23rd April 2021 **(R)**
- 7) To review delegations:
 - a) To Clerk: In consultation with the Chairman, for grant of dispensations (last granted October 2014)
 - b) To BACH committee: The day to day running of the BACH will be by the BACH committee, minutes (including resolutions) to be ratified by WMPC.
- 8) To review terms of reference for Committees and Working Party Groups:
 - a) Planning Committee: that in accordance with previous practice and to ensure that a quorum is achieved, all Councillors shall be members of the Planning Committee.
 - b) Audit Working Party Group: review / confirm members of the Audit Working Party Group.
- 9) To review and adopt current Standing Orders, Financial Orders, Code of Conduct as available on West Monkton web site and to record by Minute of Council that the conditions of the General Power of Competence are satisfied and that email service of agendas is acceptable.
- 10) To review/confirm representatives on external bodies: with reporting back to Parish Council
 - a) the Village Hall Management Committee
 - b) the Spital Trust
- 11) To discuss Councillor roles and responsibilities and agree:

Member responsible for: Footpaths, BACH Chairman, Allotments, Highways, Water Retention Initiatives, Public Open Spaces/ Children's Play Areas and Recreation, Safe Routes to School, Community Liaison /Transportation and Local Government Re-organisation.
- 12) To note that the Register of Assets is up to date and is due for review in October 2021.

- 13) To confirm that the Council is insured with BHIB Limited and the policy will be renewed in June 2022 (3 year term)
- 14) To consider and confirm continuation of annual subscriptions to Somerset Association of Local Councils (SALC), Society of Local Council Clerks (SLCC), Community Council for Somerset (CCS) and CCS Buildings.
- 15) To note Clerk's report and Assistant Clerk's report – no decisions. Written report only. Any comments by exception.
- 16) SCC report from Cllr D Fothergill – no decisions
- 17) SW+T Council reports from Cllrs Tully, Pritchard and Cavill - no decisions

Meeting will be adjourned

Public Question Time

Members of the public are invited to ask questions and raise issues, but please note, this is not a discussion forum.

Please make your wish to speak known to the Chairman or the Clerks before the start of the meeting. When called, please give your name. You have three minutes in which to speak.

Meeting will reconvene

18) Planning:

- a) To consider recommendations from the WMPC Planning committee on applications received by 27th April 2021, (listed on SW+T Council website); and to consider any others to date **(R)**
- b) To note that Planning decisions made are available on SW+T Council website filed under the application number

19) MH developments

- a) Update
- b) Sports pitches: Update
- b) Hartnells Farm Development and related sewer works on Heathfield Drive: Update
- c) Retail units: Update
- d) Feedback from WM Liaison Meeting on 20th April
- e) Regeneration of former Taunton Landrover site, Bridgwater Road.

20) Community

- a) Update; Cllr Elliston
- b) Community Website Update; Clerk
- c) To consider making an application for funding from the Community Renewal Fund: <https://www.somerset.gov.uk/business-and-economy/community-renewal-fund-2021-2022/>

21) Environmental

- a) CIL Projects:
 - Footpaths / Rights of Way - update
 - Tacchi Morris Grant application - update
- b) Climate Action Programme for the Parish - update
- c) Co-op noticeboard – update
- d) Defibrillator - update
- e) Land next to Old West Monkton Primary School – update
- f) Chainsaw Carving – update / ideas

22) Reports, including recent developments, matters to consider and decisions to be made:

- a) Bathpool Flood Warden: Mr Kevin Perry
- b) NP Delivery Group Chairman: Mr K Tutill / Assistant Clerk; Update.
- c) Councillors with roles of responsibility (not all Councillors will have a report to make)
 - Footpaths, Aginhills Footpath Diversion
 - BACH Chairman,
 - Allotments,
 - Highways,
 - Water Retention Initiatives,
 - Public Open Spaces/ Children's Play Areas and Recreation,
 - Safe Routes to School
 - Community Liaison /Transportation
- d) Communications Report - Clerk. Future Virtual Meetings.
- e) GDPR – Nothing to report.

Representatives on outside bodies/Response to Consultations:

- f) Any events at which WMPC was represented
 - i. Taunton Platinum Jubilee Champions Meeting – Cllr Hall
 - ii. Debrief following meetings with external organisations – Cllr Hope
- g) Consultations – to note responses approved at Planning Committee Meeting on 27th April
 - i. T2SF - A358 Taunton to Southfields Dualling Scheme - EIA Scoping Notification and Consultation

- ii. <https://infrastructure.planninginspectorate.gov.uk/projects/south-west/a358-taunton-to-southfields/>
- iii. From SALC Consultation on allotments <https://gcstones52.wixsite.com/pugs/public-maps>
- Quantock Hills AONB short survey on Somerset's Nature Recovery Networks from the perspective of local community groups and organisations -
<https://forms.office.com/Pages/ResponsePage.aspx?id=BvYktXr3okqNov5wNDsMzr95fZvXEcJFscvfYV-y9StUOTVTWEZQTjISMkhLTK9DVUwxQ1ILTjJPTi4u>

23) Assets

- a) Asset Register – Up to date

24) Finance

- a) BACH Finance to 30th April.
- b) Quotes **(R)**
- c) To receive receipts and payments, approve payments **(R)**
- d) To note bank reconciliation and budget check, PC and BACH finance sheet for CP
- e) Bank accounts

25) Other matters for report only – items for discussion - no decision

- a) Items for next meeting agenda – by Tuesday 1st June 2021

Confidential Session:

26) Country Park- Update. Planning Application for Labyrinth, Pond and Forest School. Resolutions may be required **(R)**

27) Dates of forthcoming meetings:

Parish Council:

Second Tuesday in the month

2021: 8th Jun (Hybrid meeting – public joining virtually), 13th Jul (face to face meetings return), 10th Aug, 14th Sep, 12th Oct, 9th Nov, 14th Dec

Planning Committee

First Tuesday in the month

2021: 1st Jun (Hybrid meeting – public joining virtually), 6th Jul (face to face meetings return), 3rd Aug, 7th Sep, 5th Oct, 2nd Nov, 7th Dec

Parish Surgery

Second Thursday in the month at 7pm

Audit Working Party: TBC July 2021 at 9.30am (Virtual)

Annual Parish Meeting: 30th March 2022

BACH committee TBC

Budget and Precept Working Party November 2021 TBC

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability) Crime & Disorder, Health & Safety and Human Rights.

(R) = Resolution to be considered / required.