

Venue : West Monkton Village Hall

Time : 7.00pm

Minutes :

1. Apologies received from Annie Durham, Rob Isaacs, Liz Thompson, Andrew Winter, Jason Woollacott, Nigel Griffiths, Andy Pritchard.
2. Update on sub committees

a. Housing: have identified a number of possible 'policy areas'; had a meeting with Jo Humble head of Housing to confirm statistics; doing researching stage. Ideas; extend outer limits of Conservation Areas to give them more protection and control infill; Register of Assets of Community Interest very important – keep Cricket pitch where it is; additional social and affordable housing needed at either end of the spectrum of needs also DDA adapted; there is a case for 10% of new build to be single storey; materials to include 'natural' element. Indices of deprivation will be needed as reference – find on SINE and Census 2011, and Mark Leeman TDBC. Hazel – preparing parish profiles using the same sources. (*Note: forwarded to all by email on 15th June 2016*) The Strategic Housing Availability Report is currently being written which will provide evidence. Ray is checking affordable housing statistics; Kelvin is checking the commercial/private statistics.

b. Transport: more of a wish list than achievable because the topic comes under SCC Highways policies and there is a commercial element which could not be controlled by the NP. Joining up cycle routes: storage for bikes; safer walking and cycling routes. Link to Mike Grimmer cycle survey (*note: forwarded by email on 15th June*); map of cycle routes. Locations for speed controlled areas. Bus provision – link to SCC Travel Unit (had meeting with J Perrett and J Newell on 9th June): need to encourage the practicality although can't do anything about commercial elements. But need to plan for 2028 when

fuel prices may have altered people's perspectives about bus travel. Bus stops or Bus shelters/ - could be a possible candidate for the CIL Regulation 123 List.

c. Employment: Analysis is complete and some clear messages coming out. Stylish building design to attract top of the market retail offering. Denise is checking Core Strategy for policies; Dick is contacting local estate agents to get commercial stats; Annie is writing up the questionnaire outputs and strategy; Kelvin B is checking other NPs to see how they have dealt with employment – DCLG website. (*Note: the email with the links was forwarded on 15th June*).

d. Recreation and Environment: Andy had sent a report to Kelvin on recreation, Norman hadn't seen it so couldn't integrate it into the writing group at this stage. Keep the cricket club where it is (See above – Register of Community Assets). Mick had analysed the responses on environment – many and various and some contradictory. Kelvin T advised if a particular element was too contradictory and problematic it should be left for a different approach not the NP. Generally agreed trends and deliverable policies were needed. Responses generally fell into maintenance, highway, flooding, future protection of wildlife. Verges may be difficult, but could fall within the aim for Parish Council to manage public open space. Another possible for the CIL Regulation 123 list was litter hotspots and how to deal with them. It was noted that a newsletter (Mail Chimp NP list/Village News/Website) could highlight where people need to go if they have queries – some new residents in particular do not know where responsibility for various matters lies. Mike Thompson had been looking at drainage and flooding finding that surface water is the largest problem for people. Moves underway to see if backup facility can be improved, attenuation (weeping dams, occasional flooding areas) higher up stream rather than rushing down to the Tone and then flooding Bathpool. Cleaning out ditches. Possible CIL Regulation 123 List – match funding with other agencies to achieve upstream attenuation. Questionnaire supports Parish Council management of public open spaces – need to be able to set up management company with capability of rapid response for quotes etc. Increase in street furniture, redesignate Hankridge as a nature reserve, introduce Orchards (add to Orchard Trail in Urban Extension) – contact Orchard officer at SCC. Response in favour of protection of small open spaces supports the need for review of Conservation Areas which haven't been reviewed since being set up in the 1990's (see above).

3. Vision: Kelvin T is working on this

4. Grant applications: Norman has received the url from Locality in order to make the next submission. Balance available to Dec 2016 is £3160.00 but may also qualify for a specialist application of up to £6k, but need to talk about urban extension with Locality to see if it can be approved. Known likely costs – Jane Birch CCS surveys at Primary and Secondary schools about £400.00 each, and she will fill in the application form for funds at a fee of £50.00. Bat Survey (required by Ann Rhodes for final document) will be done as a desktop survey by Larry Burrows when draft document is ready for circa £300.00. Enough up to date information is available to not need a new survey.

5. Additional costs: If any writing group needs to commission extra, independent reports, please check with Kelvin T/Norman on the state of finances and get an estimate before proceeding.

6. Creech St Michael: new chairman has been elected.

7. AOB - none

8. Date of Next Meeting: 12th July at 7.00pm **Bring Lists of Policies**

Kelvin T will attend Cheddon Fitzpaine Parish Council on 14th July (WMPC next time).

Meeting closed at 9.00pm.

